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November 27 - 30, 2014

Official Service Provider

Global Experience Specialists, Inc. (GES)
7000 Lindell Road
Las Vegas, NV 89118-4702

Phone (in USA): 800.475.2098
FAX (in USA): 866.329.1437
Contact us Online: www.ges.com/chat

International Calls: 702.515.5970
International Faxes: 702.263.1520

GES will be onsite at your show to assist you in coordinating any last minute services, ordering additional products and answering any questions you may have.

Show Information

Aisle Carpet Color: Roadway Carpet

Important Dates *Be sure to check all order forms for **additional** deadlines*

Discount Deadline Date

Monday, November 3 GES orders must be received with payment by this date.

Installation

Monday,	November 24	8:00 AM	-	8:00 PM	Per Targeted Schedule
Tuesday,	November 25	8:00 AM	-	8:00 PM	Per Targeted Schedule
Wednesday,	November 26	8:00 AM	-	8:00 PM	Per Targeted Schedule

Show Hours

Thursday,	November 27	12:00 PM	-	9:00 PM	(Thanksgiving)
Friday,	November 28	10:00 AM	-	9:00 PM	
Saturday,	November 29	10:00 AM	-	9:00 PM	
Sunday,	November 30	10:00 AM	-	6:00 PM	

Dismantle

Sunday,	November 30	6:00 PM	-	12:00 AM
Monday,	December 1	8:00 AM	-	5:00 PM

Carrier Check-in Post-Show

Monday, December 1 8:00 AM Carriers post-show must be checked-in by this time.

Facility Clear

Monday, December 1 5:00 PM All exhibitor materials must be removed.

Shipping Addresses *Use Provided Shipping Labels in this Exhibitor Services Manual to Expedite Handling*

Advance Shipments to Warehouse:

c/o GES
Central Florida International Auto Show
(Your Company Name & Booth Number)
7945 Mandarin Drive
Orlando, FL 32819
USA

Shipments should arrive on or between:

October 21 - November 19, 2014
Hours for receiving are Monday - Friday, 8:00 AM - 4:30 PM

Direct Shipments to Exhibit Site:

c/o GES
Central Florida International Auto Show
(Your Company Name & Booth Number)
Orange County Convention Center - West Concourse
9800 International Drive
Orlando, FL 32819
USA

Shipments should arrive on:

November 24, 2014
November 25, 2014
November 26, 2014
Reference Targeted Schedule for Dates & Times.

Marshaling Yard Site Address:

c/o GES
Central Florida International Auto Show
(Your Company Name & Booth Number)
7945 Mandarin Drive
Orlando, FL 32819
USA

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We have designed this form to help you better understand the role of the Official Service Provider, the services we offer and to provide tips to maximize your cost savings.

What is an Official Service Provider?

GES has been selected as the Official Service Provider by the show organizer to design and produce your show. GES has been contracted by PES as a subcontractor. Because of the many areas that GES is involved in at the show, we are familiar with the key individuals managing your event. If at any time during the planning process you are unsure where to turn, just ask us – we're at your service.

Many Exhibitors are not aware of the depth and breadth of products and services offered by GES. Because we have insight into and control of the entire show process, we can generally save you time and money by assisting in your pre-show planning.

GES Show Services

Booth Furniture and Accessories
The booth furniture and accessories brochure showcases a wide variety of both standard and specialty furniture. All items rented from GES will automatically be delivered to your booth and picked up at the close of the show, with no material handling charges incurred by you.

Booth Carpet
GES offers a wide variety of carpet selections. The booth carpet brochure covers carpet choices from standard to custom color, size, grade, and padding.

Installation and Dismantle Services
If you already own an exhibit, or plan to purchase one, you will need to arrange for installation and dismantling of your booth. As the Official Service Provider on this show, GES provides you with the best labor and on-site personnel from move-in to move-out.

Graphics
Give visitors to your exhibit a great first impression by displaying captivating graphics and signs.

Shipping
GES can manage your transportation without a hassle. We offer simplified rates, online tracking, and single invoicing. Call to have your "shipping made easy."

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

How Can I Order My Show Services?

Expresso is GES' planning, ordering and management system. You can order everything you need for your tradeshow exhibits, view account order history, download the show schedule and so much more.

Step 1: Go to https://e.ges.com/052600355/esm

Step 2: Find your show by typing the show name into the search box and selecting it.

Step 3: Browse products and services and make your selections. When you add the first item or service to your cart, you will be prompted to sign in or create an account if you have not ordered on Expresso before.

Step 4: When you're ready to complete your order, click your shopping cart and submit the required information.

GES National Servicenter®

The GES National Servicenter® provides consistency and continuity of customer service for exhibitors at all GES shows, offering the following services:

- Single point of contact for all GES shows
- Coast to coast time zone coverage
- Personalized exhibitor service for all pre- and post-show orders

7000 Lindell Road
Las Vegas, NV 89118
Phone: 800.475.2098 / Fax: 866.329.1437
International Phone: 702.515.5970 / Fax: 702.263.1520
Online Chat: www.ges.com/chat

GES Servicenter®

Once you are at the show, the GES Servicenter® is onsite to place any last minute orders and provide show information.

Exhibitor Services

Our Exhibitor Services organization is the service team responsible for answering exhibitor questions, processing your orders and handling any special requests. They are the conduits between production, operations and your exhibiting needs. Regardless of your request, you can contact them for advice and information about the show – if they don't know the answer, they will find it!

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As your tradeshow partner, our goal is to provide you with hassle-free service so you can get on with your show. Even if you use an Exhibitor Appointed Contractor, you should have a basic working knowledge of the Exhibitor Services Manual contents and information.

By following the information below, you will enjoy a smooth trade show experience.

Ordering Trade Show Services

- Please include your complete customer information on each order form including address with zip code, phone and fax numbers, e-mail addresses, company, and contact name and most importantly, booth number. If you have multiple booth locations, please complete separate order forms for each location (booth, meeting room, etc.).
- Please ensure that the credit card information is complete and correct including the expiration date.
- When ordering carpet, draped tables or counters remember to select the colors you desire.
- Please make sure that the size of the carpet you order is appropriate for your booth space (e.g.; do not order a 10' x 20' carpet for a 10' x 10' booth).
- Keep the total square footage of your booth space in mind when you order your decorating items. Don't order more than will comfortably fit in your booth and still allow you to do business.

Inbound - Move In

- Confirm your furnishings orders with the GES National Servicenter® www.ges.com/chat. You should receive a confirmation of your order within 3-5 days of placement.
- **Confirm target dates with GES and communicate them to your carrier. Refer to the Special Handling brochure to ensure that you do not incur special handling charges. You may want to share this brochure with your carrier.**
- Keep the phone number of your carrier with you, including weekend contact and tracking numbers.
- Have your hotel information available, including phone number, address etc.
- After emptying crates, place empty labels on all sides of your crates and cases. Remember to remove old empty labels. Additionally, empty labels are sometimes color coded, so make sure you get the correct color and be sure your booth number is on each label.

Showsite

Put together a trade show survival kit to include in your freight or carry with you, including:

- Small Tool Kit
- Stapler, Scissors, Tape
- Pens & Markers for labels
- First Aid Kit
- Bottled Water

Work Zone

- Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Outbound - Move Out

- Keep in mind, the return of empty containers varies depending on the size of the show, so coordinate your outbound flight to accommodate this. GES does not provide security at show site. It is the Customer's responsibility to stay with their property. GES is not responsible for loss or damage to property left in the Customer's booth at any time for any reason.

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Safety is very important for everyone working in the Exhibit Hall.

Global Experience Specialists, Inc. (GES) values safety throughout our organization and demonstrates it in the work we perform. By following the safety guidelines below you will be doing your part in creating a safe work environment.

Safety Guidelines:

- Only authorized personnel and employees allowed, all others are prohibited.
- This is an active work zone.
- All exhibitors and attendees enter at their own risk. Do not enter the dock/yard areas.
- Stay clear of heavy machinery.
- Never stand on furniture.
- Wear closed toe shoes.
- Clean up or report spills.
- Keep aisles free and clear of any and all debris.
- Practice good housekeeping.
- Check electrical cords for damage.
- Protect valuables at show site.
- Report any fires immediately.

If you notice anything unsafe please contact a GES employee immediately.

During move in and move out individuals under the age of 18 are prohibited from being on or around the show floor. Show sites during these times are similar to a construction zone and considered to be hazardous. OSHA regulations prohibit minors from being present in a hazardous work environment.

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Union Information

To assist you in planning your participation in your show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling.

Global Experience Specialists, Inc. (GES) will have trained labor available to assist you in all aspects of the setup and dismantle of your booth and with the movement of your equipment. Union exhibit labor claims jurisdiction for the installation, dismantling and cleaning of prefabricated exhibits and displays when this work is done by persons other than full time company personnel. Exhibitors handling this work themselves must be prepared to provide proof of full time employment. Labor may be employed by completion of labor forms enclosed in the service kit. If, however, you hire any labor to assist you, it should be through the Official Services Contractor. All mechanical equipment on the trade show floor must be under the care, custody and control of GES. This includes Forklifts, Scooters, Pallet Jacks, Genie Lifts, etc. as well as all other equipment mechanical in nature.

Freight Handling Jurisdictions

Global Experience Specialists, Inc. (GES) has the responsibility of receiving and handling all exhibit materials and empty crates. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move-in and move-out of the exhibition. Global Experience Specialists, Inc. (GES) will not be responsible, however, for any materials they do not handle. Global Experience Specialists, Inc. (GES) will have COMPLETE control of the loading docks at all times. If you wish to unload or load, you must report to the GES Servicenter. Do not proceed to the docks until authorized to do so.

Vehicles must not be left unattended at the loading areas. Any unattended vehicles will be towed away at the owner's expense.

The Fire Marshal absolutely prohibits the storage of empty containers in the exhibit hall. Arrangements are available with Global Experience Specialists, Inc. (GES) to store empty crates. Please refer to the MATERIAL HANDLING & SHIPPING INFORMATION in the service kit for the handling of empties.

The following is a guideline of the work your company's staff is permitted to do:

- Transport small items to your booth by hand, or with personally owned 2-wheel carts **(GES will have carts available for GES' use only)**. All forklifts will be operated by GES. Personally Owned Vehicles (POV's) such as cars, pick up trucks and minivans that are utilized for the unloading/loading of exhibit materials will be monitored by GES Freight Personnel. This will allow exhibitors the opportunity to unload quickly and safely into the exhibit area. All box trucks, straight trucks, personal trucks over one ton, trailers and bobtails or other larger vehicles not classified as a Personally Owned Vehicle, will be directed to the marshalling yard area for GES freight handling services.
- Unpacking and uncrating of boxes, equipment, merchandise, etc.
- Fine-tuning/calibrating your equipment and the interconnection of computers and peripherals.
- The setup of signs/graphics.
- After electrical service has been ordered and the power box delivered, you may plug in your own equipment. However, for safety reasons, if your equipment needs to be hard wired, electricians must do the work.

In General

Craftsmen at all levels must be instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed only to Global Experience Specialists, Inc. (GES) and/or the Exhibit Manager. Exhibitors are asked to refrain from voicing labor complaints directly to craft personnel. Any questions regarding contract labor should be directed to the Exhibit Manager or Global Experience Specialists, Inc. (GES).

Should you have questions about the work you can perform, please contact GES or Show Management. Rates for moving shipments from the dock to your booth are located on the Material Handling Form. This form includes rates for handling shipments received at show site and at the GES warehouse.

Gratuities

Our work rules prohibit the SOLICITATION OR ACCEPTANCE of tips in cash, product or gifts in kind by any employee (union or non-union). Our employees are paid appropriate wages denoting professional status, therefore tipping of any kind is not allowed.

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Always Honest Hotline

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

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GES Terms & Conditions are subject to change at GES' sole discretion without notice to any parties.

I. Definitions

GES: Global Experience Specialists, Inc., is hereinafter referred to as GES and/or GES Logistics, and/or Trade Show Electrical (a/k/a TSE) and/or Trade Show Rigging (a/k/a TSR) and their employees; **Agents**: GES' agents, sub-contractors, carriers, and the agents of each; **Customer**: Exhibitor or other party requesting Services from GES; **Goods:** Exhibits, property, and commodities of any type for which GES is requested to perform Services; **Carrier**: Motor carrier, van line, air carrier, or air or surface freight forwarder; **Shipper**: Party who tenders Goods to Carrier for transportation; **Cold Storage:** Holding of Goods in a climate controlled area; **Accessible Storage:** Holding of Goods in an area from which Goods may be removed during shows; **Services:** Warehousing, transportation, drayage, un-supervised labor, supervised labor and/or related services; **Show Site:** The venue or place where an exposition or event takes place; **Supervised Labor (OK TO PROCEED)**: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES; **Un-Supervised Labor (DO NOT PROCEED)**: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space and pursuant to Customer's election is not supervised and/or directed by GES. Customer assumes the responsibility and any liability arising therefrom, for the work of union labor when Customer elects to use un-supervised labor.

II. Scope

These Terms and Conditions shall be binding upon Customer, GES, and their respective Agents and representatives, including but not limited to Customer contracted labor such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

III. Customer Obligations

a. Payment for services. Customer shall be liable for all unpaid charges for services performed by GES or Agents. Customer authorizes GES to charge its credit card directly for services rendered on Customer's behalf after departure, by placing an order on-line, via fax, phone or through a work order on site.

b. Credit Terms. All charges are due before Services are performed unless other arrangements have been made in advance. GES has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. GES retains its right to hold Customer Goods for non-payment. If a credit card is provided to GES, GES is authorized to bill to such credit card any unpaid charges for services provided to Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1 ½% per month until paid.

IV. Mutual Obligation Indemnification

a. Customer to GES: Customer shall defend, hold harmless and indemnify GES from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods, relating to or arising from performance of Services herein. Customer agrees to indemnify and hold GES harmless for any and all acts of its representatives and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its space or any agents or employees engaged in business on behalf of Customer or present at Customer's invitation, including supervision of labor secured through GES. Customer's obligations under this provision shall not apply to GES' own negligence and/or willful misconduct. **CUSTOMER ACKNOWLEDGES THAT THE SHOW SITE IS AN ACTIVE WORK ZONE AND CUSTOMER, ITS AGENTS, EMPLOYEES AND REPRESENTATIVES ARE PRESENT AT THEIR OWN RISK.**

b. GES to Customer: To the extent of GES' own negligence and/or willful misconduct, and subject to the limitations of liability below, GES shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES' obligations under this provision shall not apply to claims for bodily injury arising a) from Customer's presence in areas which have been marked as "off limits to exhibitors"; and b) when exhibitors are present in the facility prior or subsequent to the effective dates or hours of Exhibitor's space lease with show management.

V. DISCLAIMER AND LIMITATION OF LIABILITY

UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL INDIRECT OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME. GES SHALL BE LIABLE, SUBJECT TO THE LIMITATIONS CONTAINED HEREIN, FOR LOSS OR DAMAGE TO GOODS ONLY IF SUCH LOSS OR DAMAGE IS CAUSED BY THE DIRECT NEGLIGENCE OR WILLFUL MISCONDUCT OF GES. CLAIMS PRESENTED FOR LOSS OR DAMAGE ARISING OUT OF INCIDENTS REFERENCED IN SECTION VI HEREIN WILL BE DENIED.

VI. No Liability for Loss or Damage to Goods

a. Condition of Goods: GES shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods shall be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customer's responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

b. Receipt of Goods: GES shall not be liable for Goods received without receipts, freight bills, or specified piece count on receipts or freight bills, or for bulk shipments (i.e., UPS, air freight, or van lines). Such Goods shall be delivered to booth without the guarantee of piece count or condition.

c. Force Majeure: GES shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labor disputes, and acts of terrorism or war.

d. Cold Storage. Goods requiring cold storage are stored at Customer's own risk. GES assumes no liability or responsibility for Cold Storage.

e. Accessible Storage: GES assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

f. Unattended Goods: GES assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its own Goods for any and all risk of loss.

g. Empty Storage: GES assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in Empty Storage. It is Customer's sole responsibility to affix the appropriate labels available at the GES Service Desk for empty container storage, and ensures that any pre-existing empty labels are removed.

h. Forced Freight: GES is not liable for Customer Goods left on the show floor after the show closing deadline, with or without a Material Handling Services/Straight Bill of Lading signed by Customer. It is Customer's responsibility to complete accurate paperwork for shipping and to ensure Customer Goods are properly labeled. If Customer Goods remain on the floor after the show closing deadline, GES has the right to remove the Customer Goods. GES is authorized by Customer to proceed in the manner chosen by Customer on the Order of Material Handling Services/Straight Bill of Lading, if one has been completed, or otherwise to ship Customer Goods at the discretion of GES and at Customer's expense. GES shall incur no liability for such shipment. GES retains the right to dispose of Customer Goods without liability if left on the show floor unattended, without labels or not correctly labeled.

i. Concealed Damage: GES shall not be liable for concealed loss or damage including but not limited to; glass, electronic equipment, prototypes, original art, uncrated Goods, or improperly packaged or labeled Goods.

j. Unattended Booth: GES shall not be liable for any loss or damage occurring while the Goods are unattended in Customer's booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer's chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

k. Hanging items from Booth: Customer shall not hang any articles, merchandise, product, advertisements, or other similar items from GES supplied booth materials (this includes but is not limited to GES panels or pipe and drape), utilized in Customer's own booth set up or in areas occupied by the show organizer or third parties. If Customer does hang any prohibited items, Customer alone shall be held liable for any damages, costs, actions or injuries resulting from the hanging of such item(s). GES shall have no liability for any damages, costs, actions or injuries arising out of Customer's failure to comply with this provision.

VII. Measure of Damage

a. Sole Relief: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to $.50 (USD) per pound with a maximum liability of $100.00 (USD) per container, or $1,500.00 (USD) per shipment whichever is less.

b. Labor: GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided union labor. If GES supervises labor for a fee, GES shall be liable only for actions or claims arising out of its negligent supervision. Such liability shall be limited to the cost to Customer of the supervised labor or the depreciated value of the Goods, whichever is less. If Customer elects to use unsupervised labor, then Customer assumes all liability for the actions or claims that arise out of such work, including but not limited to loss, damage or bodily injury and shall provide GES and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labor.

VIII. Miscellaneous

a. Insurance. **GES IS NOT AN INSURANCE COMPANY AND DOES NOT OFFER OR PROVIDE INSURANCE**. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer. GES recommends Customer arrange for all Risk Coverage.

b. Notice of Loss or Damage: In order to have a valid claim, notice of loss or damage to Goods must be given to GES or its agent within 24 hours of occurrence (as evidenced in an Incident Report completed at Show Site by GES) or delivery of outbound Goods.

c. Filing of Claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified herein. Damage reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claims for Goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES within **thirty (30)** days after the close of the show.

Claims for Goods alleged to be lost or damaged **during transit** must be received by the responsible party within nine (9) months of date of delivery of Goods. GES Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with your carrier as shown on the Material Handling form/ Bill of Lading.

In the event of a dispute with GES, Customer will not withhold payment or any amount due GES for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES retains the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

d. Filing of Suit: Any action at law regarding loss or damage to Goods must be filed within one (1) year of the date of declination of any part of a claim (logistics claims excluded).

IX. Jurisdiction, Choice of Forum

These Terms and Conditions of Contract shall be governed by and construed in accordance with the applicable laws of the United States or, alternatively, and depending on jurisdiction, the laws of the State of Nevada. The parties hereby submit to jurisdiction and venue in the United States Federal District Court of Nevada, or as applicable depending upon jurisdiction, the County Circuit Court in Clark County, Nevada.

X. Advanced Warehousing/Temporary Storage/Long Term Storage

All terms and conditions relative to Advanced Warehousing/Temporary Storage/Long Term Storage are contained in separate agreements titled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES' liability for Customer Goods. The responsibility of GES with respect to Customer Goods is limited to the exercise of ordinary care and diligence in handling and storing of Customer Goods. GES shall be liable only for loss or damage to Goods caused by GES' sole negligence. GES' liability is limited to $.60 (USD) per pound with a maximum liability of $100.00 (USD) per container, or $1,500.00 (USD) per shipment whichever is less. In case of partial loss or damage, the maximum liability shall be prorated based on weight. GES is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES' immediate control. GES is not responsible for the marring, scratching or breakage of glass or other fragile items. GES is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES. In no event shall GES be liable for special, incidental, indirect or consequential damages, including business loss of any kind, resulting from any damage to or loss of the Goods or from any act or failure to act. Customer pays storage fees or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES as to appropriateness of the conditions for Customer Goods. The risk of loss remains Customer's alone and GES recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk.

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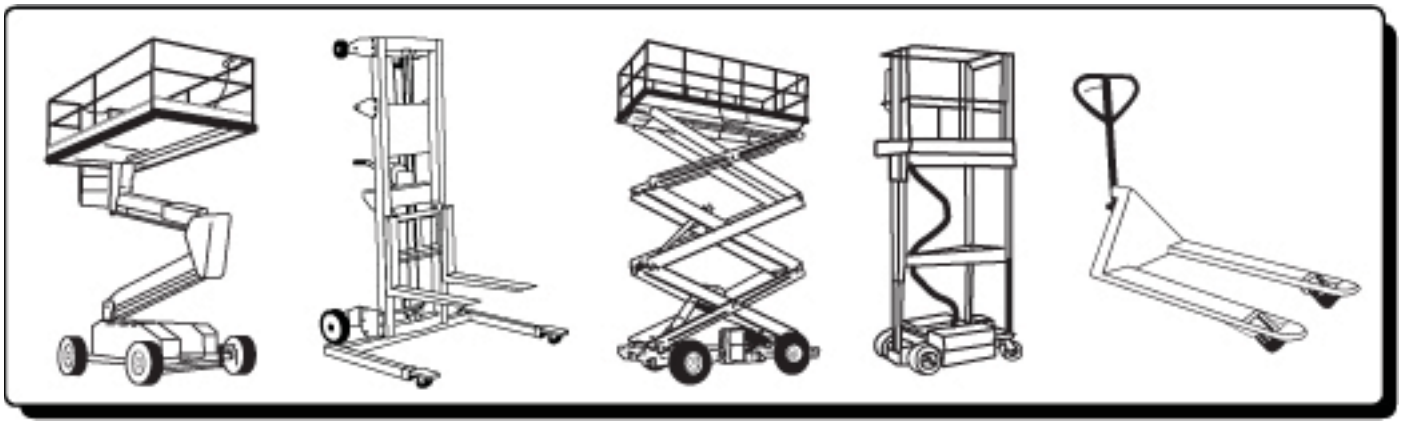
All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show
Orange County Convention Center - West Concourse
November 27 - 30, 2014

ATTENTION ALL EXHIBITORS!



The operation or use of all motorized lifting equipment for installation of booth structures or signs is not permitted by exhibitors or their appointed contractors.

The operation or use of motorized or mechanical equipment, including mechanical scooters and carts, is not permitted by exhibitors or their appointed contractors for material handling. The use or prohibition of motorized scooters is controlled by and subject to the facility's rules, regulations and guidelines.

ALL LIFTS, SCOOTERS, PALLET JACKS, DOLLIES AND MANPOWER MUST BE PROVIDED BY THE OFFICIAL SERVICE PROVIDER.

Scooters and carts may only be used by the individuals to whom the scooters and carts are issued. GES equipment is for use by GES employees only. Please **do not** take it for your use.

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Thank you for your complete cooperation.

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Notice of Intent to Use EAC and Policies and Procedures

L-3

TO BE COMPLETED BY EXHIBITOR

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Form Deadline Date:
October 25, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

An Exhibitor Appointed Contractor (EAC) is a company other than the "general or official" service provider on the show that requires access to your booth during installation and dismantling. The EAC may only provide services in the facility that are not designated by the facility as "exclusive" to a designated provider, or by the show organizer in a contract as an exclusive service for the "general or official" service provider or other third party.

No EAC will be allowed to work in an Exhibitor's booth if this Notice of Intent to Use EAC (Form L-3), a valid Certificate of Insurance and the Agreement and Rules and Regulations between GES and the EAC (Form L-4) is not completed by an authorized representative and received by GES by the deadline indicated above. This Notice of Intent to Use EAC must be completed for every third party (as well as any other third party ordering or requesting services from GES on behalf of Exhibitor) at the above show. Multiple booths are not to be listed on one form.

Exhibitor Appointed Contractor: _____

Contact Name: _____ Cell Phone: _____

Street Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Office Phone: (area code) _____ Fax: (area code) _____

Description of Proposed service for Exhibitor: _____

This form will only be accepted if it is executed by an authorized representative of the exhibiting company, and must include:

- **An executed Agreement and Rules and Regulations between GES and EAC.**
- **A valid certificate of insurance prepared by the EAC's insurance agent with the minimum coverages as set forth in the Agreement and Rules and Regulations between GES and EAC.**

PLEASE SIGN **X** _____

AUTHORIZED SIGNATURE

_____

AUTHORIZED NAME - PLEASE PRINT DATE

GES shall have no liability to any party for damage or injuries caused by Exhibitor or its third party agents. It is the Exhibitor's responsibility to provide its EACs with all show rules and regulations as set forth in the Exhibitor space lease and the Exhibitor Kit/Service Manual. Exhibitor agrees to indemnify and defend GES for the actions of its agents and exhibitor appointed contractors. The Exhibitor agrees that it is ultimately responsible for all services in connection with the exhibit, including freight, rentals and labor. Exhibitor agrees to be responsible for any losses, damages or injuries that are caused by or attributed to EACs that are not covered or provided by EAC's insurance.

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Return with Certificate of Insurance to: Global Experience Specialists, Inc. (GES), Exhibitor Services, 4805 Sand Lake Road, Orlando, FL 32819-9539

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Form Deadline Date:
October 25, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

The undersigned Exhibitor Appointed Contractor ("EAC") has been designated by an Exhibitor to perform certain services for the Exhibitor at the above referenced show. In consideration of the show organizer and GES permitting the EAC to perform such services at the show, the EAC and GES hereby agree as follows:

Rules and Regulations

1. *EAC agrees to comply with all rules and regulations of the show as outlined in this agreement, the Exhibitor Kit/Services Manual, including all union rules and regulations, and accept liability for any negligent actions.*
2. *EAC agrees that it must ascertain and comply with all rules and regulations of the venue, Show Management, and/or the Official Service Provider in order to create a safe work environment. A failure to do so can result in a delay or termination of your right to continue work if the condition cannot be corrected.*
3. *EAC agrees that the show site, dock and surrounding areas are active work zones and the EAC, its agents, employees and representatives are present at their own risk. Entry into the dock area is prohibited.*
4. ***EAC must have all business licenses and permits required by the State and City governments and the convention facility management prior to commencing work. A certificate of insurance naming GES as an additional insured with appropriate insurance limits prepared by the EAC's insurance agent must be submitted to GES at least 30 days prior to the first date of move in.***
5. ***This Agreement and Rules and Regulations between GES and EAC must be completed by an authorized representative of EAC and returned to GES before the deadline noted above.***
6. ***If the EAC fails to provide the documentation required in paragraphs 4 and 5 above, the Exhibitor will be required to use GES for such services at the prevailing rates set forth in the Exhibitor Kit/Services Manual.***
7. *EAC shall provide, if requested, evidence to Global Experience Specialists, Inc. (GES) that it possesses applicable and current labor contracts and must comply with all labor agreements and practices. The EAC must not commit or allow to be committed by persons in its employment any acts that could lead to work stoppages, strikes or labor problems.*
8. *EAC will be responsible for all reasonable costs related to its operation, including overtime pay for stewards, restoration of exhibit space to its initial condition, etc. Where applicable a one hour minimum labor charge will be charged at the appropriate steward rate of pay per day/per union to either the EAC/Exhibitor depending upon the billing arrangement set up with GES. (Based upon EAC not number of booths)*
9. *The show aisles and public spaces are not part of the Exhibitor's booth. Therefore, EAC is required to confine all activities to the exhibit space of the Exhibitor who has given a valid order for services. Exhibitors may be charged for costs related to movement of its property if the EAC does not contain its operations within the confines of the booth. No service desks, storage areas or other work facilities will be located anywhere in the building. The show aisles and public space are not a part of the Exhibitor's booth space and must be kept clear at all times.*
10. *During show hours only EACs with exhibit badges will be permitted on the exhibit floor. No EAC will be permitted on the exhibit floor during show hours without the proper Convention name badge supplied by the exhibiting company. EAC must furnish Show Management and GES with the names of all on-site employees who will be working on the show floor and ensure that they have and wear identification badges at all times necessary as determined by Show Management.*
11. *EAC has attached herewith certificates of insurance confirming the following required insurance:*
    - *Commercial General Liability, including contractual liability, with limits of not less than $1,000,000 each occurrence, $2,000,000 general aggregate and $2,000,000 products & completed operations aggregate.*
    - *Automobile Liability with a limit of not less than $1,000,000 combined single limit - each accident.*
    - *Workers Compensation, as required by law, with Employers Liability Limits of not less than $1,000,000 each accident, $1,000,000 disease - each employee and $1,000,000 disease - policy limit.*
    - *Umbrella/Excess Liability with a limit of not less than $1,000,000 each occurrence/aggregate.*
    - *The Commercial General and Automobile Liability Policies shall name Global Experience Specialists, Inc. (GES) (Official Service Provider), Motor Trend Auto Shows, LLC (Show Management), Central Florida International Auto Show (Show) and Orange County Convention Center - West Concourse (Facility) as additional insureds on a primary and non-contributory basis per the attached sample certificate of insurance.*
12. *EAC agrees to indemnify, defend and hold the Show Management, the Facility and Global Experience Specialists, Inc. (GES) harmless from and against any and all claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, arising out of EAC's operations, including supervision of GES provided labor. EAC also agrees to reimburse GES for all attorney's fees and costs incurred in connection with any and all claims, lawsuits and counterclaims that should arise out of EAC's failure to adhere to the terms of this agreement.*
13. *Solicitation of business on the show floor is strictly prohibited. If EAC attempts to provide services designated to another party as "exclusive" or is discovered soliciting on the show floor including the distribution of official company literature, or otherwise does not comply with the rules, the company may be removed from the show floor, and the Exhibitor will not be able to use that company for the remainder of the event.*
14. *EAC/ Exhibitor may not move freight from one booth to another booth, or to meeting rooms. GES must provide labor.*
15. *EAC must coordinate all of its activities with Global Experience Specialists, Inc. (GES).*
16. *The Exhibitor or its EAC should order services required from GES and the Exhibit Hall in advance. Ordering labor or services onsite (which contractors may not be prepared to provide immediately) may delay the set-up of your booth or force your set-up into overtime.*
17. *The Exhibitor or its EAC should take steps to protect the Exhibitor and the EAC's product in the booth by arranging for booth security and/or cages. GES is not responsible for items left unattended on the show floor.*
18. *EAC agrees GES is not responsible for any items stored in empty containers. Do not store empty cartons inside of empty crates. Cartons are returned from storage before crates so Exhibitors may begin packing their product.*

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Return with Certificate of Insurance to: Global Experience Specialists, Inc. (GES), Exhibitor Services, 4805 Sand Lake Road, Orlando, FL 32819-9539

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Form Deadline Date:
October 25, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Rules and Regulations (continued)

19. *EAC/Exhibitor agrees to keep "No Freight Aisles" clear at all times. If GES is required to rearrange any material situated in a clearly identified "No Freight Aisle," the Exhibitor or the EAC depending upon the billing arrangements with GES will be charged a one hour minimum for forklift rental and labor.*
20. *EAC/Exhibitor agrees that all outbound freight bills should be turned into the service desk on a timely basis. Holding freight bills until late in the day or turning in large amounts of freight bills to the GES Servicenter at one time may delay outbound truck scheduling and subsequently force your loading out into overtime.*
21. *During tear down, pull all manageable structures back from aisle carpet lines. Electronics, mannequins, etc. should be placed in the center of the booth.*
22. *Be aware of vehicle traffic inside and outside of the facility. All attendees should be aware of their surroundings and all individuals are solely responsible for their own safety in parking lots, driveways, access roads and non-exhibit hall areas.*
23. *Label empty cartons and crates for storage as soon as they are ready. Holding back on "empties" only adds congestion to the aisles.*
24. *For services such as electrical, plumbing, telephone, cleaning and drayage, no service provider other than the Official Service Provider will be approved. This regulation is necessary due to licensing, insurance and work done on equipment and facilities owned by parties other than the Exhibitor. Exhibitors shall provide only the material and equipment they own and those materials are to be used only in their exhibit space.*
25. *Smoking is prohibited in most facilities. Smoking shall only be allowed in designated areas.*
26. *This agreement is to be interpreted under the laws of the State of Nevada.*
27. *A faxed signature will serve as an original signature and will stand as a fully executed agreement once faxed to and received by GES.*

Authorized Signature of EAC:

PLEASE SIGN **X** _____

AUTHORIZED SIGNATURE

_____

AUTHORIZED NAME - PLEASE PRINT DATE

Printed Name: _____

Title: _____

Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Name at Show Site: _____

Office Phone: _____ Cell Phone at Show Site: _____

Official Use Only

Accepted by GES Authorized Representative:

PLEASE SIGN **X** _____

AUTHORIZED SIGNATURE

_____

AUTHORIZED NAME - PLEASE PRINT DATE

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ACORD 1. CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY): 01/01/14

PRODUCER

ABC Insurance Agency **Fax: (212) 555-6100**
1234 Broker Lane
New York, NY 10895
Attn: Joe Agent (212) 555-6102 ext. 1234

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSUREERS AFFORDING COVERAGE

INSURED 2.

Big Boom Company, Inc.
1234 Corporate Lane
New York, NY 10895
Attn: Joe Smith
Phone: (212) 555-5349 Fax: (212) 555-9819

INSURER A: **Hartford Insurance Company of Illinois**
INSURER B: **Aetna Casualty & Surety Company**
INSURER C: **Travelers Insurance Company**
INSURER D: **Royal Insurance Company**
INSURER E:

COVERAGES

3. THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OF CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	4. TYPE OF INSURANCE	POLICY NUMBER	7. POLICY EFFECTIVE DATE (MM/DD/YY)	8. POLICY EXPIRATION DATE (MM/DD/YY)	9. LIMITS	
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR ☐ _____ ☐ _____ GENERAL AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC	000P98298-AI1	01/01/14	01/01/15	EACH OCCURENCE FIRE DAMAGE (Any one fire) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGRREGATE PRODUCTS-COMP/OP AGG	$1,000,000 $ 50,000 $ 5,000 $1,000,000 $2,000,000 $2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS ☐ _____ ☐	SKLS-029499S	01/01/14	01/01/15	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000 $ $ $
	GARAGE LIABILITY ☐ ANY AUTO ☐				AUTO ONLY-EA ACCIDENT OTHER THAN $ AUTO ONLY: $	 $
A	UMBRELLA/EXCESS LIABILITY ☒ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $	XL1234567	01/01/14	01/01/15	EACH OCCURENCE AGGREGATE 	$1,000,000 $1,000,000 $ $ $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	A4145-SS-PJ37	01/01/14	01/01/15	X WC STATU-ORY LIMITS ☐ OTHER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE -POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000
D	OTHER				Each Occurrence & Aggregate	

SAMPLE COPY

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

5. Global Experience Specialists, Inc. (GES) (Official Service Provider), Motor Trend Auto Shows, LLC (Show Management), Orange County Convention Center - West Concourse (Facility), and Central Florida International Auto Show (Show) are hereby named as additional insured, except for Workers' Compensation. Global Experience Specialists, Inc. (GES) and/or the consignor are included as Loss Payee. The insurance provided for the benefit of Global Experience Specialists, Inc. (GES), shall be primary insurance as respects any claim, loss, or liability, arising out of the Named Insured's operations for which the Named Insured is liable. Any other insurance maintained by GES shall be excess and non-contributory. Show date(s) are: November 27 - 30, 2014 at city of Orlando.

CERTIFICATE HOLDER | X | **ADDITIONAL INSURED; INSURER LETTER: X** | **CANCELLATION**

6. Global Experience Specialists, Inc. (GES)
Exhibitor Services
4805 Sand Lake Road
Orlando, FL 32819-9539

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS

AUTHORIZED REPRESENTATIVE 10.

090814

1. PRODUCER: Insurance Agent / Broker who issues certificate.
2. NAME OF INSURED: Must be the legal name of contracting party.
3. TYPES OF INSURANCE: Must include types required by contract. See Official Services Provider Information (form L-3) in this exhibitor manual).
4. FORM OF COVERAGE: Must be "occurrence" form of coverage.
5. NAME ADDITIONAL INSUREDS: Global Experience Specialists, Inc. (GES) (Official Service Provider), Motor Trend Auto Shows, LLC (Show Management), Central Florida International Auto Show (Show) and Orange County Convention Center - West Concourse (Facility) as additional insureds on a primary and non-contributory basis.
6. CERTIFICATE HOLDER: Must be Global Experience Specialists, Inc. (GES)
7. POLICY EFFECTIVE DATE: Must be prior to or coincidental with the first day of Exhibitor Move-In.
8. POLICY EXPIRATION DATE: Must be on or after the last day of Exhibitor Move-Out.
9. LIMITS OF INSURANCE: Must be the same or greater than required by contract. See #10 on Agreement and Rules and Regulations between GES and EAC (L-4).
10. AUTHORIZED REPRESENTATIVE: Must be signed (not stamped) by an authorized representative of Producer.

Material Handling Information

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES Warehouse

- Storage of materials for up to 34 days prior to your show.
- Delivery of Shipments to your booth by your published set-up time.
- Some convention centers and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to Ship in Advance to the GES Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping labels.
- Complete the enclosed Material Handling Order Form.
- Remember to confirm receipt of your shipment prior to leaving for the show.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to warehouse.
- For a rate quote please call GES Logistics at 1.888.454.4437.

How to Ship to Exhibit Site

- Consign all **domestic** shipments c/o GES.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- Complete the enclosed Material Handling Information Sheet.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting truss, make sure it is loaded last so it can be unloaded first.
- For a rate quote please call GES Logistics at 1.888.454.4437.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment. For a rate quote please call GES Logistics at 1.888.454.4437.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at show site. You may also want to review the return of your Goods at the end of the show. GES Logistics domestic shipments can be tracked online by going to: www.ges.com/everything/logistics/tracking/.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per Shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on separate bills of lading with separate weight tickets - otherwise GES will invoice the entire load at the Uncrated rate.

- **Crated** – Material that is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Uncrated** – Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Estimating Material Handling Charges, *continued*

- **Late Surcharges** – May be charged an additional overtime surcharge
  a. If advance freight is received before or after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.
  b. Freight shipments sent to the show after it has opened.
  c. Freight shipments that are received at showsite that do not meet their published date & time.
- **Shipment Surcharges** – A surcharge will be incurred per shipment for those that are received with incomplete information on shipping labels identifying company name and booth number and/or shipments that are left on the show floor at the end of the show with no labels and no bill of lading turned in.

Machinery Labor and Equipment

Labor and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this labor using the In-Booth Forklift & Labor Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored, and returned after the show. Labels are available at the **GES Servicenter®** or from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from two to twelve hours to return empty crates. Do not store any items in crates marked "empty." GES has no liability for damage to crates or items sent to empty storage in crates.

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the **GES Servicenter®**. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

Measure of Damage

- **Liability** – GES is liable for loss or damage to your Goods only if the loss or damage is caused by GES negligence.
- **Sole Relief** – If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to $.50 (USD) per pound with a maximum liability of $100 (USD) per container, or $1,500.00 (USD) per shipment, whichever is less.

Insurance

All of your Goods should be insured by your own insurance policy. Although we do our best to handle your Goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES has published GES Terms & Conditions of Contract that are in this exhibitor service manual. Please read them carefully. It is recommended that your Goods be insured.

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

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Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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Material Handling Order Form

R-2

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Form Deadline Date:
November 3, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Price List

Advance Shipment to Warehouse (200 lbs. minimum per shipment)

Crated Materials

Rate $ 40.00 cwt

Direct Shipment to Exhibit Site (200 lbs. minimum per shipment)

Crated Materials

Rate $ 40.00 cwt

Please go to R-12: Skid Accessible Storage Order Form to order a storage pallet for your Literature items.

Certified Weight Tickets Are Required For All Shipments:
Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Important Information

Advance Shipments to Warehouse: Price includes: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 34 days (any materials stored beyond 34 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

Direct Shipments to Exhibit Site: Price includes: unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. However, any materials shipped back to warehouse from exhibit site will incur additional costs applied to your invoice.

Small Packages: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. This includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall under the small package category may be subject to special handling charges.

Measure of Damage: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to $.50 (USD) per pound with a maximum liability of $100 (USD) per container, or $1,500.00 (USD) per shipment, whichever is less.

Arrival Dates and Surcharges for Shipments: Storage rates apply to shipments received before the published timeline. A 30% ($50.00 minimum) surcharge will apply to all shipments received after the published timeline.

Advance Dates:
Tue, Oct 21, 2014: Advance shipments may begin arriving at warehouse.
Wed, Nov 19, 2014: Last day for shipments to arrive at warehouse.

Direct Dates:
Mon, Nov 24, 2014: Direct shipments may begin arriving at exhibit site.
Wed, Nov 26, 2014: Last day for shipments to arrive at exhibit site.
Reference Targeted Schedule for Dates & Times.

Off Target Surcharge: $25.00 per CWT will apply to all inbound shipments arriving OFF TARGET.

Please Indicate Below

Calculate Total CWT (Enter in increments of 100's only; round up to the next 100 mark if your weight is more than 8 lbs. over the previous 100 mark. **200** pound minimum per shipment.)

_____ pounds ÷ 100 = _____ Total CWT

Shipment Will Be Sent To:

☐ Exhibit Site ☐ Warehouse

On Date:_____

By Carrier:_____

Total Number of Pieces:_____

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Place Order Here

(Please Complete R-8 for Using GES Logistics - Domestic Shipping Services)

SMALL PACKAGE DESCRIPTION	*PRICE*	*X QUANTITY*	*= TOTAL PRICE*
Small Package, 1st Carton	$ 49.00	1	$
Small Package, Each Additional Carton	$ 24.50		$

MATERIAL HANDLING DESCRIPTION	*PRICE*	*X CWT*	*= TOTAL PRICE*
			$

A.	Total All Items Ordered		$
B.	Labor Tax: 6.5%	C. x 6.5% = D	$
C.	Payment Enclosed	A + B = C	$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: **X**

AUTHORIZED NAME - PLEASE PRINT	DATE

Rev: 020314 Build:091114 1255 UOM=CWT

052600355

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USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. *Copies of these labels are acceptable if additional labels are needed.* **R-5**

A RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

FULL EXHIBITING COMPANY NAME AT SHOW

Central Florida International Auto Show

NAME OF EXHIBITION *0520600355*

_____

BOOTH NUMBER

C/O GES
7945 Mandarin Drive
Orlando, FL 32819 USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

Tuesday, Oct 21, 2014 - Wednesday, Nov 19, 2014

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier _____

Number _____ of _____ pieces

GES Global Experience Specialists

A RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

FULL EXHIBITING COMPANY NAME AT SHOW

Central Florida International Auto Show

NAME OF EXHIBITION 0520600355

_____

BOOTH NUMBER

C/O GES
7945 Mandarin Drive
Orlando, FL 32819 USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

Tuesday, Oct 21, 2014 - Wednesday, Nov 19, 2014

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier _____

Number _____ of _____ pieces

GES Global Experience Specialists

D RUSH!

EXHIBITION FREIGHT

FROM:

DIRECT SHIPMENT

TO:

FULL EXHIBITING COMPANY NAME AT SHOW

Central Florida International Auto Show

NAME OF EXHIBITION *0520600355*

BOOTH NUMBER

C/O GES
Orange County Convention Center - West Concourse
9800 International Drive
Orlando, FL 32819 USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

Monday, Nov 24, 2014 - Wednesday, Nov 26, 2014

Reference Targeted Schedule for Dates & Times.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading.

Carrier _____

Number _____ of _____ pieces

GES Global Experience Specialists

D RUSH!

EXHIBITION FREIGHT

FROM:

DIRECT SHIPMENT

TO:

FULL EXHIBITING COMPANY NAME AT SHOW

Central Florida International Auto Show

NAME OF EXHIBITION *0520600355*

BOOTH NUMBER

C/O GES
Orange County Convention Center - West Concourse
9800 International Drive
Orlando, FL 32819 USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

Monday, Nov 24, 2014 - Wednesday, Nov 26, 2014

Reference Targeted Schedule for Dates & Times.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading.

Carrier _____

Number _____ of _____ pieces

GES Global Experience Specialists

Pre-Printed Bill of Lading (BOL) and Outbound Labels Request

R-3

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Form Deadline Date:
November 3, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Complete this form for pre-printed outbound material handling documents (Bill of Lading) and shipping labels at the close of the show.

If this form is not received by GES by November 3, 2014, this pre-printing service will not be provided.

Step 1. Tell us the location of materials for pickup (show site address):

COMPANY/CONSIGNEE:	ATTENTION:			
STREET ADDRESS:	CITY:	STATE:	ZIP:	COUNTRY:
9800 International Drive	**Orlando**	**FL**	**32819**	**USA**
PHONE:	FAX:			BOOTH NUMBER:

Step 2. Tell us the location where freight should be sent:

SHIPPING DESTINATION 1:

Number of Labels Needed:

COMPANY/CONSIGNEE:	ATTENTION:			
STREET ADDRESS:	CITY:	STATE:	ZIP:	COUNTRY:
PHONE:	FAX:			BOOTH NUMBER:

SHIPPING DESTINATION 2:

Number of Labels Needed:

COMPANY/CONSIGNEE:	ATTENTION:			
STREET ADDRESS:	CITY:	STATE:	ZIP:	COUNTRY:
PHONE:	FAX:			BOOTH NUMBER:

Showsite Instructions: Once your shipment is packed and ready to be picked up, please return the outbound material handling order form to the **GES Servicenter®**. Verify the piece count, weight, and that the signature is on the outbound material handling order form prior to shipping out. **Shipments without paperwork turned in will be returned to GES Warehouse or forced onto another carrier at Exhibitor's expense.**

GES does not accept responsibility for any exhibitor property left on the show floor unattended at any time for any reason.

Measure of Damage: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to $.50 (USD) per pound with a maximum liability of $100.00 (USD) per container, or $1,500.00 (USD) per shipment, whichever is less.

102213

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Freight Service Questionnaire

R-7

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show
Orange County Convention Center - West Concourse
November 27 - 30, 2014

Form Deadline Date:
November 3, 2014

MANDATORY FORM*

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

ALL EXHIBITORS MUST RETURN THIS FORM

1. Estimate total number of pieces being shipped:

   _____ Crated
   _____ Uncrated
   _____ Machinery
   _____ Total

2. Indicate total number of trucks in each category that you will use:

   _____ Van Line
   _____ Common Carrier
   _____ Flatbed
   _____ Co. Truck
   _____ Overseas Container

3 List carrier name(s):

_____
_____
_____

4. If using a Customs Broker, please print name:

_____

Phone Number _____

5. Print the name of person in charge of your move-in:

_____

Phone Number _____

6. What is the minimum number of days to set your display?

   _____

7. What is the weight of the single heaviest piece that must be lifted?

   _____ lbs.

8. What is the total weight of your exhibit or equipment being shipped?

   _____ lbs.

9. Is there any special handling equipment required to unload your exhibit materials, i.e. extended forklift blades, special slings, lifting bars. etc.?

_____
_____
_____
_____

It is the responsibility of the exhibitor to provide proper special handling instructions, and to ensure goods are packaged appropriately for shipment and movement by heavy equipment. Failure to provide special handling instructions will result in the elimination of any liability for loss or damage by GES.

DIRECT SHIPMENTS ONLY:

1. What date and time are you scheduling your shipment(s) to arrive on-site?

_____
_____

122112

Need Assistance?
Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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GES Logistics - Domestic Shipping Quote Form

R-8

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER:

SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL	CONTACT'S HOTEL (OPTIONAL)

Pick Up Information

DATE:	SHIPPING / RECEIVING HOURS (4 HOUR WINDOW REQUIRED):			
STREET ADDRESS:	CITY:	STATE:	ZIP:	COUNTRY:
PICK UP CONTACT:	PHONE NUMBER:			FAX NUMBER:
SHIPPING INSTRUCTIONS (ADDITIONAL CHARGES MAY APPLY):				MARK FOR WEEKEND PICK UP OR DELIVERY: ☐ Pick Up ☐ Delivery

Delivery Information

DATE:	RECEIVING HOURS:			
DESTINATION:	EXHIBITOR NAME:			
SHOW NAME:	BOOTH NUMBER:			
STREET ADDRESS:	CITY:	STATE:	ZIP:	COUNTRY:
SHOW CONTRACTOR:	CONTACT:			PHONE NUMBER:

Method of Shipment

Ground: ☐ Less than a Truck Load ☐ Truck Load

Rates (Price Per Shipment)

Shipments 0-100 lbs.* _____ Shipments 101 lbs. and up* _____

*Subject to Applicable Surcharges

Air: ☐ Next Day ☐ 2nd Day ☐ Deferred

*** Dim weight or actual weight, whichever is greater, will apply to Next Day and 2nd Day.**

Special Instructions
(Additional Charges May Apply)

Weight & Dimensions (Final Weight Subject to Correct Weight & Dimensions)

Mark "X" in the H/M column to designate hazardous materials as defined in Department of Transportation Regulations.

LIST EACH PIECE	*H/M*	*DIMENSIONS IN INCHES*			*EST. WEIGHT*	*LIST EACH PIECE*	*H/M*	*DIMENSIONS IN INCHES*			*EST. WEIGHT*
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	

Total Pieces: Total Weight:

Hazardous Materials Contact Number

( ) _____ - _____

You must read the Terms and Conditions of Contract under which GES provides transportation services to you, our valued customer. The Terms and Conditions may be downloaded by going to www.ges.com/terms/logistics.aspx. If you do not have internet capability, a copy of the Terms and Conditions may be obtained by contacting your GES Logistics representative at 1.888.454.4437.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: **X**

I have read and agree to the Terms and Conditions of Contract and have the right and authority to bind the exhibiting company referenced herein to such terms.

AUTHORIZED NAME - PLEASE PRINT	DATE

Measure of Damage: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to $.50 (USD) per pound with a maximum liability of $100.00 (USD) per container, or $1,500.00 (USD) per shipment, whichever is less.

Subject to individually determined rates or contracts that have been agreed upon in writing between GES and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by GES and are available to the shipper, on request; **By signing this order form, shipper agrees to be bound by all its terms and conditions.**

110912

052600355

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show
Orange County Convention Center - West Concourse
November 27 - 30, 2014

IMPORTANT NOTICE

Global Experience Specialists, Inc. (GES) has established a Marshaling Yard to ease congestion in the vicinity of Orange County Convention Center - West Concourse and to better utilize the available dock space at the convention center.

The address to this Marshaling Yard is: 7945 Mandarin Drive , Orlando, FL 32819

A $31.00 per shipment fee will be added to your invoice for use of this marshaling service.

It is important that you advise your carrier of this Marshaling Yard information to better facilitate your direct shipment to showsite.

The Marshaling Yard process is as follows:

- All delivering carriers and privately owned vehicles must check in at the Marshaling Yard prior to show site deliveries.
- All inbound shipments will be weighed at the Marshaling Yard to obtain the gross or heavy weight.
- All inbound shipments must be accompanied by a certified weight certificate and Bill of Lading.
- At the Marshaling Yard, drivers will be assigned a number and will be dispatched to the appropriate dock at Orange County Convention Center - West Concourse as space is available. Waiting time at the Marshaling Yard should be anticipated by your carrier. Every effort is made to keep this waiting time at a minimum. However, the waiting time depends on many factors, including the number of vehicles arriving to unload/load, the type of loads being unloaded at the Orange County Convention Center - West Concourse, the number of booths on a truck, etc.
- After unloading, all vehicles must return to the Marshaling Yard with a completed copy of the GES Receiving Report to be weighed to obtain the light weight. This determines the total weight of your shipment. Drivers who fail to return to weigh-out may face having their shipment billed at the heavy weight.
- All drivers are expected to adhere to GES' policies and procedures with respect to the loading and unloading of trailers.

If we can answer any questions or be of assistance with your inbound freight arrangements, please contact our National Servicenter at www.ges.com/chat.

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Skid Accessible Storage Order Form

R-12

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:
Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 3, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Important Information & Rates

A storage area will be available for Exhibitor's literature and samples not requiring refrigeration. The charge for storage as described will be per skid, one skid minimum. Maximum size per single item is not to exceed 48" x 48" x 72". When ready for delivery of material to or from storage, please notify the **GES Servicenter.** Standard labor rates apply for each delivery to the booth, or return of material to storage. Access storage is **NOT SECURED** storage. All items are stored at Exhibitor's sole risk

Notice – You **MUST** have an authorized company representative present at the time of delivery to your booth to inventory the items and to sign for receipt of items. Delivery hours may be restricted, check with the representatives in the **GES Servicenter**.

The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (1/2) hour increments per worker and equipment. **Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES**. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

LABOR RATES ARE AS FOLLOWS:

Forklift with Operator		**Discount**	**Regular**	**Show Site**
5,000#, ST	Code: 705200	$ 123.50	$ 154.50	$ 185.25
5,000#, OT	Code: 705200	$ 186.50	$ 233.25	$ 279.75
Worker per Hour		**Discount**	**Regular**	**Show Site**
Storage, ST	Code: 705044	$ 57.00	$ 71.25	$ 85.50
Storage, OT	Code: 705044	$ 106.00	$ 132.50	$ 159.00

Straight Time: Monday through Friday from 8:00 AM to 4:30 PM.
Overtime: All other times Monday through Friday. All day Saturday, Sunday & Holidays.
Discount Rate: Rate applies to orders placed on or before the above Discount Deadline Date.
Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.
Show Site Rate: Rate applies to orders placed at show site

Place Order Here

SCHEDULE DATE(S)	*SCHEDULE START TIME*	*SCHEDULE END TIME*	*TOTAL # OF HOURS*	X *TOTAL # OF FORKLIFTS*	X *LABOR RATE*	= *TOTAL*	X *6.5% TAX*	= *GRAND TOTAL*
	AM PM	AM PM						$
	AM PM	AM PM						$
	AM PM	AM PM						$
	AM PM	AM PM						$
				Labor Payment Enclosed				$

Please estimate the number of workers and hours per worker needed for delivery and removal above. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

ITEM#	*DESCRIPTION*	*PRICE*	*QUANTITY*	*TOTAL PRICE*
200513	Access Storage, Per Pallet/Piece	$102.00		$
A.	Total All items Ordered			$
B.	Rental Tax: 6.5%		A x 6.5% = B	$
C.	Payment Enclosed		A + B = C	$

Please Indicate

Please describe your product:

_____

_____

_____

_____

_____

_____

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE

072914

052600355

Need Assistance?
Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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Cartload Service Order Form

R-14

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show
Orange County Convention Center - West Concourse
November 27 - 30, 2014

Form Deadline Date:
November 3, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Special Freight Services — Small Passenger Vehicles Only!

Maximum Weight 200 lbs

- To facilitate the move-in and move-out of Exhibitors with small exhibit material shipments, Global Experience Specialists, Inc. (GES) is pleased to make available for hire, One (1) laborer with One (1) pushcart, for Three (3) trips. Services can be made from the dock to your booth or your booth to the dock. Charges for these services are $47.00 each way.
- This service is for those who have **small hand carry items** all of which must fit on a 2' x 6' push cart. **If you arrive with a truck, van, trailer, or truck with trailer filled with exhibit material you will not qualify for this service and will be redirected.**
- A cartload is eight (8) pieces or less, weighing less than 200 lbs. total. Three (3) cartload trips allowed per booth.
- Your vehicle must unload on the receiving dock of the exhibit hall. GES personnel will direct vehicles. The cart is not authorized to enter or go to any parking structure. There must be two (2) people with the vehicle; one person to go with your product to the booth space and one person to remove your vehicle from the unloading area to the parking area.
- **Freight that is too large or heavy will be charged Material Handling rates.** No personal trucks (one (1) ton & over), no rental trucks, trailers, or bobtails will be unloaded through cartload service.
- To receive this service, go to the Marshaling Yard and watch for the Cartload Service signs. Pre-orders will receive preferential service at show site, you may also order this service at the GES Servicenter.

Place Order Here

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
200506	Dock to Booth	$47.00		$
200506	Booth to Dock	$47.00		$
A.	Total All items Ordered			$
B.	Rental Tax: 6.5%		A x 6.5% = B	$
C.	Payment Enclosed		A + B = C	$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: **X**

AUTHORIZED NAME - PLEASE PRINT	DATE

091712

052600355

Need Assistance?
Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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Central Florida International Auto Show
Orange County Convention Center - West Concourse
November 27 - 30, 2014

Personally Owned Vehicles (POV) Instructions

To support your event planning for Orange County Convention Center - West Concourse, GES would like to point out the following information related to POVs.

- All POVs and individuals wishing to gain access to the docks must check in at the Marshaling Yard. See R-9 for details. The registered booth name, number and identification will be required.
- Drayage services provided for POVs are subject to the material handling rates as outlined on the Material Handling Form R-2.
- Loads will be weighed on a scale at the exhibit hall dock. Items are weighed to ensure accurate material handling billing.
- At close of show exhibitors obtain an Outbound Material Handling Form from the GES Servicenter. Exhibitors who will be removing their items via a POV must have this form signed and dated by a GES Service Representative.
- This authorized Outbound Material Handling Form is required to gain access to the docks for outbound material handling services. This paperwork must be in the hands of the POV driver (please do not leave in the exhibit hall).
- It is difficult to project the number of exhibitor's who will utilize POV material handling services. POVs are served on a first come, first serve basis and need to follow the times outlined on the Show Information Sheet (form G-1) for a smooth process. Exhibitors planning to remove items immediately at show close should anticipate a two-hour window for these services at Orange County Convention Center - West Concourse.
- Exhibitors may park in the Orange County Convention Center - West Concourse parking lots and hand carry items into the exhibit hall (without the use of wheeled carts or dollies). This restriction is for safety purposes and to reduce damage to entrance ways and common areas of the facility.
- Please do not park POVs in any of the public areas near the building as Orange County Convention Center - West Concourse Security may ticket or tow.

GES makes it a priority to service POVs in an efficient manner through the Marshaling Yard and material handling process. For additional questions please chat with us www.ges.com/chat/.

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Carpet

GES® offers eco-friendly and conventional carpet to enhance the look and comfort of your exhibit. Available in various colors of three carpet grades with padding option.

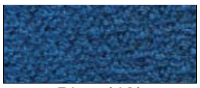
Standard

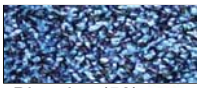
13 oz. is conventional filament nylon carpet that is re-used for pre-cut sizes and new for custom-cut orders.

Includes:

- 13 oz. 100% recyclable color options include Blue Jay, Pepper, and Black.
- Custom Cut includes 4 mil poly covering
- Available in pre-cut sizes
- Installation and pick-up at the close of the show
- Front edge taping

Black (41)


Blue (42)


Blue Jay (56)

Burgundy (43)

Emerald Green (44)

Gray (40)

Pepper (52)

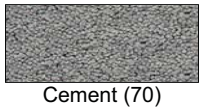
Red (49)

Plush

26 oz. premium carpet is 100% recyclable. Same industry tradeshow performance standards as conventional carpet, but helps to reduce the volume of excess materials from entering landfills.

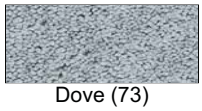
Includes:

- 26 oz. 100% recyclable carpet
- 4 mil poly covering
- Anti-static treatment
- 3M Scotchgard™ protection
- Installation and pick-up at the close of the show
- Front edge taping


Cement (70)

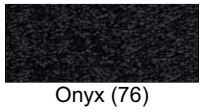
Charcoal (71)

Cobalt (72)


Dove (73)

Lava Rock (74)

Navy (75)


Onyx (76)

Red (49)

Royal Blue (77)

Silky Beige (78)

Silver (79)

Snow (80)

Ultra Plush

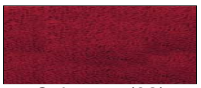
50 oz. premium carpet is 100% recyclable. Same industry tradeshow performance standards as conventional carpet, but helps to reduce the volume of excess materials from entering landfills.

Includes:

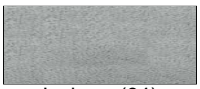
- 50 oz. 100% recyclable carpet
- 4 mil poly covering
- Anti-static treatment
- 3M Scotchgard™ protection
- Installation and pick-up at the close of the show
- Front edge taping

Bisque (81)

Black (41)


Cabernet (82)

Graphite (83)


Iceberg (84)

Midnight (85)

Seascape (86)

Sterling (87)

Teal (55)

The leaf symbol indicates recyclable or eco-friendly materials, per manufacturers specifications.

Colors may vary due to facility lighting, printing limitations and dye lot differences. Please refer to order form for availability at your show.

GES Global Experience Specialists — Carpet Order Form

C-1

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:
Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 3, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Price List

Visqueen Plastic Covering for Protection

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
500410	Carpet Plastic Covering, Per Sq.Ft.	**$ 0.59**	$ 0.99

The leaf symbol indicates recyclable or eco-friendly materials per manufacturer's specifications.

Cancellation Policy: *Custom Size Booth Carpet cancelled after being cut will be charged **100%**. All other carpet cancelled will be charged 50% of original price after move-in begins and **100%** of orignal price after installation.*

Custom-Cut Carpet

Guaranteed to be high quality carpet, and includes visqueen plastic covering. All custom orders must be received 14 days prior to move-in to guarantee delivery and color selection.

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
5000	13 oz. Carpet Custom-Cut, Per Sq.Ft.	**$ 1.40**	$ 2.08
5006	26 oz. Plush Carpet Custom-Cut, Per Sq.Ft.	**$ 4.71**	$ 7.10
5007	50 oz. Ultra Plush Carpet Custom-Cut, Per Sq.Ft.	**$ 5.95**	$ 8.75

26oz. Plush and 50 oz. Ultra Plush Carpets are 100% recyclable and offered as a business standard for our premium grades.

Custom-Cut Carpet can be custom-dyed and we offer discounts for orders exceeding 2,000 square feet (please call for a quote). Custom dye orders require 30 days to process. A minimum of 100 square feet is required for custom-cut carpet orders.

Prices include delivery, rental, and removal. Labor to install carpet is included when the carpet is installed on a flat floor space prior to exhibit installation. Labor will be charged at published rates when installation is required for stairs, platforms, risers, meeting rooms, or other installations post exhibit installation.

Please Indicate Choice

13 oz. Carpet Colors (Item #'s 5000 ONLY).
Gray will be provided if no color is indicated below:

- ☐ Black (41)
- ☐ Blue (42)
- ☐ Blue Jay (56)
- ☐ Burgundy (43)
- ☐ Emerald Green (44)
- ☐ Gray (40)
- ☐ Pepper (52)
- ☐ Red (49)

26 oz. Plush Custom-Cut Carpet Colors (Item #'s 5006 ONLY).
Dove will be provided if no color is indicated below:

- ☐ Cement (70)
- ☐ Charcoal (71)
- ☐ Cobalt (72)
- ☐ Dove (73)
- ☐ Lava Rock (74)
- ☐ Navy (75)
- ☐ Onyx (76)
- ☐ Red (49)
- ☐ Royal Blue (77)
- ☐ Silky Beige (78)
- ☐ Silver (79)
- ☐ Snow (80)

50 oz. Ultra Plush Custom-Cut Carpet Colors (Item #'s 5007 ONLY).
Iceberg will be provided if no color is indicated below:

- ☐ Bisque (81)
- ☐ Black (41)
- ☐ Cabernet (82)
- ☐ Graphite (83)
- ☐ Iceberg (84)
- ☐ Midnight (85)
- ☐ Seascape (86)
- ☐ Sterling (87)
- ☐ Teal (55)

Do you require electrical or utilities under the carpet?

☐ Yes ☐ No

Calculate Total Square Footage:

Width: _____ x Length: _____ = _____ Square Feet

Place Order Here

ITEM#	DESCRIPTION	TOTAL SQ FT	X PRICE / SQ FT	= TOTAL PRICE
				$
				$
				$
				$
				$
				$
				$
				$
				$
				$

A.	Total All Items Ordered	$
B.	Rental Tax: 6.5% (A x 6.5% = B)	$
C.	Payment Enclosed (A + B = C)	$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE

120413

052600355

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Chairs

300051 - Chair, Contemporary Arm, 23"W 18"D 31"H

300052 - Chair, Contemporary Side, 19.5"W 18"D 31"H

300050 - Chair, Plastic Contour, 18"W 18.5"D 32"H

300053 - Stool, Contemporary, 17"W 18"D 48"H

Tables

300057 - Table, Rectangle, 24"x36"x30" High

300056 - Table, Square, 24"x24"x30" High

300059 - Table, Starbase, 30" Diameter x 40" High

300058 - Table, Starbase, 40" Diameter x 30" High

Skirted Tables

3004 - Table 4', Skirted 4 Sides, 24" x 30" High

3006 - Table 6', Skirted 3 Sides, 24" x 30" High

3008 - Table 8', Skirted 3 Sides, 24" x 30" High

Table Skirt Colors

- Beige (54)
- Black (41)
- Blue (42)
- Burgundy (43)
- Forest Green (45)
- Gold (46)
- Gray (40)
- Purple (48)
- Red (49)
- Teal (55)
- White (50)

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Accessories

300124 - Aisle Stanchion Chain, Plastic, Per Foot

300123 - Aisle Stanchion, without Chain

300103 - Aluminum Easel

300111 - Bag Stand

300102 - Coat Rack

300104 - Garment Rack

300106 - Literature Rack

300201 - Pegboard, White, 4'x8'

300107 - Refrigerator

300120 - Sign Holder, Bell Base

300108 - Sign Holder, Chrome, 22"x28"

300211 - Tackboard, 4'x8'

300112 - Ticket Tumbler, Small, Table Top

300113 - Wastebasket

300118 - Waterfall Stand

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Furniture and Accessories Order Form

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All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 3, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
	Chairs		
300051	Chair, Contemporary Arm, 23"W 18"D 31"H	**$ 89.75**	$ 135.00
300052	Chair, Contemporary Side, 19.5"W 18"D 31"H	**$ 82.50**	$ 123.50
300050	Chair, Plastic Contour, 18"W 18.5"D 32"H	**$ 51.75**	$ 78.00
300053	Stool, Contemporary, 17"W 18"D 48"H	**$ 97.25**	$ 146.50
	Tables		
300057	Table, Rectangle, 24"x36"x30" High	**$ 97.25**	$ 146.50
300056	Table, Square, 24"x24"x30" High	**$ 89.75**	$ 135.00
300059	Table, Starbase, 30" Diameter x 40" High	**$ 174.00**	$ 261.00
300058	Table, Starbase, 40" Diameter x 30" High	**$ 174.00**	$ 261.00
	Skirted Tables		
	Skirting for Tables - White Vinyl Top and Pleated Skirt		
3004	Table 4', Skirted 4 Sides, 24" x 30" High	**$ 120.75**	$ 180.50
3006	Table 6', Skirted 3 Sides, 24" x 30" High	**$ 135.50**	$ 203.50
3008	Table 8', Skirted 3 Sides, 24" x 30" High	**$ 166.00**	$ 249.00
3007	Table, Skirt 4th Side	**$ 28.75**	$ 43.50
	Skirted Counters		
	Skirting for Counters - White Vinyl Top and Pleated Skirt		
3014	Counter 4', Skirted 4 Sides, 24" x 42" High	**$ 128.00**	$ 192.25
3016	Counter 6', Skirted 3 Sides, 24" x 42" High	**$ 151.00**	$ 226.50
3018	Counter 8', Skirted 3 Sides, 24" x 42" High	**$ 174.00**	$ 261.00
3017	Counter, Skirt 4th Side	**$ 28.75**	$ 43.50
	Risers		
300193	Riser 4', Double Tier, 48"x8"x16" High	**$ 44.25**	$ 67.00
300191	Riser 4', Single Tier, 48"x8"x8" High	**$ 31.50**	$ 46.75
300194	Riser 6', Double Tier, 72"x8"x16" High	**$ 57.75**	$ 86.75
300192	Riser 6', Single Tier, 72"x8"x8" High	**$ 44.25**	$ 67.00
	Custom Booth Drape		
3001	Drape, 3' High, Per Foot, 4' Minimum	**$ 13.20**	$ 19.80
3002	Drape, 8' High, Per Foot, 4' Minimum	**$ 15.80**	$ 23.70
	Accessories		
300124	Aisle Stanchion Chain, Plastic, Per Foot	**$ 3.96**	$ 5.90
300127	Aisle Stanchion, Tensa	**$ 36.75**	$ 55.00
300123	Aisle Stanchion, without Chain	**$ 37.75**	$ 56.75
300103	Aluminum Easel	**$ 51.25**	$ 77.00
300111	Bag Stand	**$ 70.75**	$ 106.25

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
	Accessories		
300102	Coat Rack	**$ 70.75**	$ 106.25
300104	Garment Rack	**$ 70.75**	$ 106.25
300106	Literature Rack	**$ 123.50**	$ 185.50
300201	Pegboard, White, 4'x8'	**$ 123.00**	$ 185.00
300107	Refrigerator	**$ 225.00**	$ 450.00
300015	Rod, 6' to 10' Telescopic	**$ 29.50**	$ 35.75
300131	Security Cage, Large, without Lock	**$ 391.75**	$ 587.25
300132	Security Cage, Small, without Lock	**$ 260.50**	$ 391.25
300120	Sign Holder, Bell Base	**$ 64.50**	$ 96.50
300108	Sign Holder, Chrome, 22"x28"	**$ 64.50**	$ 96.50
300211	Tackboard, 4'x8'	**$ 130.00**	$ 194.75
300112	Ticket Tumbler, Small, Table Top	**$ 110.00**	$ 165.25
300113	Wastebasket	**$ 15.80**	$ 23.70
300118	Waterfall Stand	**$ 70.75**	$ 106.25
600110	Exhibit, Armlight Black	**$ 86.50**	$ 130.00

Prices include delivery, installation, rental, and removal.

Please Indicate Choice

Drape / Skirt Color (3004, 3006, 3008, 3007, 3014, 3016, 3018, 3017, 3001, 3002 ONLY)
Gray will be provided if no color is indicated below:

- ☐ Beige (54)
- ☐ Black (41)
- ☐ Blue (42)
- ☐ Burgundy (43)
- ☐ Forest Green (45)
- ☐ Gold (46)
- ☐ Gray (40)
- ☐ Purple (48)
- ☐ Red (49)
- ☐ Teal (55)
- ☐ White (50)

4th Side Table Skirt (3007 ONLY)

- ☐ 6' Table
- ☐ 8' Table

4th Side Counter Skirt (3017 ONLY)

- ☐ 6' Counter
- ☐ 8' Counter

Tackboard/Perfboard Alignment (300201 and 300211 ONLY)

- ☐ Horizontal
- ☐ Vertical

Orders received after the discount deadline date are subject to availability and/or substitutions.

Place Order Here

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
				$
				$
				$
				$
A.	Total All Items Ordered			$
B.	Rental Tax: 6.5% (A x 6.5 % = B)			$
C.	Payment Enclosed (A + B = C)			$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE

Cancellation Policy: *Items cancelled will be charged **50%** of original price after move-in begins and **100%** of original price after installation.*

R112713 Cstm B2014-09-11

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052600355

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Seating - Sofas and Loveseats

305066 - Loveseat, Black Leather, 64"L 36"D 34"H

305068 - Loveseat, Key West, Black, 57"L 35"D 33"H

305067 - Loveseat, Newport, Charcoal Leather, 54"L 34"D 33"H

305118 - Sectional, 3 pc., Newport, Charcoal, 113"L 34"D 33"H

305120 - Sectional, South Beach, 3 pc., Platinum, 152"L 40"D 33"H

305236 - Sofa, Allegro, Blue Fabric, 73"L 34.5"D 29.5"H

305125 - Sofa, Key West, Black, 85"L 35"D 33"H

305121 - Sofa, Lisbon, Black Leather, 88"L 36"D 34"H

305116 - Sofa, Marrakesh, Light Beige, 84"L 37"D 34"H

305124 - Sofa, Memphis, 55"L 31"D 28"H

305226 - Sofa, Mirabel, Brown Leather, 76"L 35"D 32"H

305221 - Sofa, Roma, White Vinyl, 78"L 31"D 33"H

305119 - Sofa, South Beach, Platinum Suede, 69"L 29"D 33"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Seating - Club Chairs

305235 - Chair, Allegro, Blue Fabric, 36"L 34.5"D 29.5"H

305072 - Chair, Barcelona, Black, 30"L 31"D 35"H

305073 - Chair, Barcelona, White, 30"L 30"D 31"H

305180 - Chair, Globus, 28"L 26"D 28"H

305178 - Chair, Lisbon, Black Leather, 40"L 36"D 34"H

305080 - Chair, Marrakesh, Light Beige, 34"L 37"D 38"H

305127 - Chair, Memphis, 27.25"L 31.75"D 27.5"H

305225 - Chair, Mirabel, Brown Leather, 36"L 35"D 32"H

305179 - Chair, Newport, Charcoal Leather, 24"L 34"D 33"H

305220 - Chair, Roma, White Vinyl, 37"L 31"D 33"H

305070 - Chair, Tub, Key West, Black, 31"L 31"D 31"H

305035 - Corner, Charcoal Leather, 34"L 34"D 33"H

Seating - Chairs

305152 - Chair, Altura, Guest, 25"L 20"D 34"H

305041 - Chair, Berlin, Black/ White, 18"L 22"D 32"H

305042 - Chair, Berlin, Red/ White, 18"L 22"D 32"H

305110 - Chair, Brewer, Black, 20"L 20"D 32"H

305109 - Chair, Brewer, Gray, 20"L 20"D 32"H

305231 - Chair, Fusion, Clear/ White, 19"L 21"D 32"H

305230 - Chair, Fusion, Green/ White, 19"L 21"D 32"H

305232 - Chair, Fusion, Red/ White, 19"L 21"D 32"H

305079 - Chair, Ice Transparent/ Chrome, 17.25"L 20"D 32"H

305034 - Chair, Iso Mesh Black, 36"L 24"D 38"H

305111 - Chair, Jetson, 19"L 18"D 31"H

305149 - Chair, Luxor, Guest, 27"L 28"D 40"H

305108 - Chair, New York, 23"L 32"D 33"H

305115 - Chair, Panton, White, 20"L 34"D 33"H

305069 - Chair, T-Vac Translucent, 25"L 23"D 30"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Seating - Ottomans

305088 - Ottoman, Bench, Black, 24"L 60"D 17"H

305089 - Ottoman, Bench, White, 24"L 60"D 17"H

305085 - Ottoman, Cube, Black, 17"L 17"D 18'H

305093 - Ottoman, Cube, White Leather, 17"L 17"D 18"H

305086 - Ottoman, Half Round, Black, 72"L 36"D 17"H

305087 - Ottoman, Half Round, White, 72"L 36"D 17"H

305240 - Ottoman, Puzzle Bench, White, 48"L 24"D 18"H

305092 - Ottoman, South Beach, Wedge, Platinum, 25"L 31"D 18'H

305090 - Ottoman, Square, Black, 40"L 40"D 17"H

305091 - Ottoman, Square, White, 40"L 40"D 17"H

305246 - Ottoman, Vibe Cube, Blue, Vinyl, 18"L 18"D 18"H

305242 - Ottoman, Vibe Cube, Champagne, Vinyl, 18"L 18"D 18"H

305243 - Ottoman, Vibe Cube, Gold/ Bronze, Vinyl, 18"L 18"D 18"H

305241 - Ottoman, Vibe Cube, Green, Vinyl, 18"L 18"D 18"H

305244 - Ottoman, Vibe Cube, Pink, Vinyl, 18"L 18"D 18"H

305245 - Ottoman, Vibe Cube, Red, Vinyl, 18"L 18"D 18"H

305247 - Ottoman, Vibe Cube, Yellow, Vinyl, 18"L 18"D 18"H

Seating - Office and Utility Seating

305150 - Chair, Altura, High Back, 25"L 25"D 43"H Adj.

305151 - Chair, Altura, Med. Back, 25"L 25"D 37"H Adj.

305114 - Chair, Flex with Wheels, 24"L 22"D 31"H

305147 - Chair, Luxor, High Back, 27"L 28"D 47"H Adj.

305148 - Chair, Luxor, Med. Back, 27"L 28"D 41"H Adj.

305076 - Chair, Otto, Highback Black, 23"L 21"D 43"H

305126 - Chair, Task, 25"L 26"D 21"H

305112 - Chair, Tilt with Arms, Black, 26"L 25"D 34"H

305043 - Stool, Drafting, 25"L 26"D 34"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Seating - Barstools

305012 - Barstool, Banana, Black, 21"L 22"D 30"H

305013 - Barstool, Banana, White, 21"L 22"D 30"H

305010 - Barstool, Gin, Maple, 16"L 16"D 29"H

305023 - Barstool, Ice, Transparent/ Chrome, 16.75"L 16"D 32"H

305011 - Barstool, Jetson, Black, 18"L 19"D 29"H

305006 - Barstool, Ohio, Black, 18" Round 31"H Adj.

305007 - Barstool, Ohio, Grey, 18" Round 31"H Adj.

305005 - Barstool, Ohio, Red, 18" Round 31"H Adj.

305009 - Barstool, Oslo, Blue, 17"L 20"D 30"H

305008 - Barstool, Oslo, White, 17"L 20"D 30"H

305206 - Barstool, Shark Swivel, White/ Chrome Base, 22"L 19"D 34"-44"H

305207 - Barstool, Zooey Swivel, White/ Chrome Base, 15"Lx17"Dx31"-35"H

Table Surface Colors

Maple

Graphite Nebula

Grey Nebula

Metallic Silver

Brushed Red

Brushed Blue

Tables - Cafe

305162 - Table, Cafe, Blue/ Black, 30" Round 29"H

305154 - Table, Cafe, Blue/ Chrome, 30" Round 29"H

305164 - Table, Cafe, Graphite/ Black, 30" Round 29"H

305167 - Table, Cafe, Graphite/ Black, 36" Round 29"H

305156 - Table, Cafe, Graphite/ Chrome, 30" Round 29"H

305159 - Table, Cafe, Graphite/ Chrome, 36" Round 29"H

305166 - Table, Cafe, Grey/ Black, 36" Round 29"H

305158 - Table, Cafe, Grey/ Chrome, 36" Round 29"H

305165 - Table, Cafe, Maple/ Black, 30" Round 29"H

305168 - Table, Cafe, Maple/ Black, 36" Round 29"H

305157 - Table, Cafe, Maple/ Chrome, 30" Round 29"H

305160 - Table, Cafe, Maple/ Chrome, 36" Round 29"H

305161 - Table, Cafe, Red/ Black, 30" Round 29"H

305153 - Table, Cafe, Red/ Chrome, 30" Round 29"H

305163 - Table, Cafe, Silver/ Black, 30" Round 29"H

305155 - Table, Cafe, Silver/ Chrome, 30" Round 29"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Tables - Bar

305131 - Table, Bar, Blue/Black, 30" Round 42"H

305140 - Table, Bar, Blue/ Chrome, 30" Round 42"H

305133 - Table, Bar, Graphite/ Black, 30" Round 42"H

305136 - Table, Bar, Graphite/ Black, 36" Round 42"H

305142 - Table, Bar, Graphite/ Chrome, 30" Round 42"H

305145 - Table, Bar, Graphite/ Chrome, 36" Round 42"H

305135 - Table, Bar, Grey/Black, 36" Round 42"H

305144 - Table, Bar, Grey/ Chrome, 36" Round 42"H

305134 - Table, Bar, Maple/Black, 30" Round 42"H

305137 - Table, Bar, Maple/Black, 36" Round 42"H

305143 - Table, Bar, Maple/ Chrome, 30" Round 42"H

305146 - Table, Bar, Maple/ Chrome, 36" Round 42"H

305130 - Table, Bar, Red/Black, 30" Round 42"H

305139 - Table, Bar, Red/ Chrome, 30" Round 42"H

305132 - Table, Bar, Silver/Black, 30" Round 42"H

305141 - Table, Bar, Silver/ Chrome, 30" Round 42"H

Tables - Cocktail

305017 - Table, Cocktail, Geo, Black, 50"L 22"D 16"H

305014 - Table, Cocktail, Geo, Chrome, 50"L 22"D 16"H

305020 - Table, Cocktail, Inspiration, 42"L 28"D 18"H

305016 - Table, Cocktail, Silverado, 36" Round 17"H

305015 - Table, Cocktail, Soho, 38"L 38"D 18.5"H

305025 - Table, Cocktail, Sydney Black, 48"L 26"D 18"H

305024 - Table, Cocktail, Sydney White, 48"L 26"D 18"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Tables - End Tables

305047 - Table, End, Geo, Black, 26"L 26"D 20"H

305044 - Table, End, Geo, Chrome, 26"L 26"D 20"H

305049 - Table, End, Inspiration, 24"L 28"D 22"H

305211 - Table, End, Oliver, 22" Round 22"H

305046 - Table, End, Silverado, 24" Round 22"H

305045 - Table, End, Soho, 26"L 26"D 27"H

305050 - Table, End, Sydney, Black, 27"L 23"D 22"H

305048 - Table, End, Sydney, White, 27"L 23"D 22"H

Conference Tables

305175 - Table, Conf., Geo, Black, 42"L 42"D 29"H

305176 - Table, Conf., Geo, Black, 60"L 36"D 29"H

305173 - Table, Conf., Geo, Chrome, 42"L 42"D 29"H

305174 - Table, Conf., Geo, Chrome, 60"L 36"D 29"H

305027 - Table, Conf., Graphite, 42" Round 29"H

305028 - Table, Conf., Graphite, 72"L 36"D 29"H

305029 - Table, Conf., Graphite, 96"L 36"D 29"H

305170 - Table, Conf., Gray, 42" Round 29"H

305171 - Table, Conf., Gray, 72"L 36"D 29"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

305172 - Table, Conf., Gray, 96"L 36"D 29"H

305033 - Table, Conf., Mahogany, 120"L 42"W 29"H

305030 - Table, Conf., Mahogany, 42" Round, 42"L 42"W 29"H

305031 - Table, Conf., Mahogany, 72"L 42"W 29"H

305032 - Table, Conf., Mahogany, 96"L 42"W 29"H

305177 - Table, Conf., Manhattan, 42" Round 29"H

305208 - Table, Nova, Oval, White/Silver Legs, 71"L 35.5"D 29"H

Tables - Martini Bar

305004 - Table, Bar, Martini 3 pc., 100"L 100"D 47"H

305003 - Table, Bar, Martini, 50"L 50"D 47"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Product Display

305002 - Bookcase, Graphite, 36"L 13"D 71"H

305001 - Bookcase, Mahogany, 36"L 13"D 71"H

305053 - Etagere, Black, 30"L 16"D 70"H

305052 - Etagere, Pewter, 30"L 16"D 70"H

305215 - Pedestal, Black Plastic, 24"L 24"D 36"H

305216 - Pedestal, Black Plastic, 24"L 24"D 42"H

305103 - Pedestal, Locking Door, Black, 24"L 24"D 42"H

Office and Utility Furniture

305040 - Credenza, Graphite, 72"L 24"D 29"H

305039 - Credenza, Mahogany, 72"L 24"D 29"H

305057 - Desk, Executive, Graphite, 60"L 30"D 29"H

305056 - Desk, Executive, Mahogany, 60"L 30"D 29"H

305138 - Desk, Writing, Graphite, 48"L 24"D 30"H

305059 - File, Lateral, Graphite, 36"L 20"D 29"H

305058 - File, Lateral, Mahogany, 36"L 20"D 29"H

305106 - Kiosk, Black/Maple, 24"L 21"D 42"H

305104 - Podium, Lecturn, Cherry, 24"L 19"D 50"H

305038 - Table, Computer, Graphite, 36"L 30"D 42"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Lamps

305204 - Lamp, Floor, Mason, Silver, 18" Round 55"H

305203 - Lamp, Floor, Trovato, LED, White, 7"L 7"D 72"H

305205 - Lamp, Table, Mason, Silver, 16" Round 26"H

305202 - Lamp, Table, Trovato, White, 7"L 7"D 26"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

GES Global Experience Specialists

Specialty Furniture Order Form

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Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 3, 2014

Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
	Seating - Sofas and Loveseats		
305066	Loveseat, Black Leather, 64"L 36"D 34"H	**$ 635.25**	$ 952.75
305068	Loveseat, Key West, Black, 57"L 35"D 33"H	**$ 440.25**	$ 660.25
305067	Loveseat, Newport, Charcoal Leather, 54"L 34"D 33	**$ 696.25**	$ 1,044.50
305118	Sectional, 3 pc., Newport, Charcoal, 113"L 34"D 33"	**$ 1,378.00**	$ 2,066.75
305120	Sectional, South Beach, 3 pc., Platinum, 152"L 40"D	**$ 1,270.00**	$ 1,905.50
305236	Sofa, Allegro, Blue Fabric, 73"L 34.5"D 29.5"H	**$ 641.75**	$ 963.00
305125	Sofa, Key West, Black, 85"L 35"D 33"H	**$ 494.50**	$ 741.00
305121	Sofa, Lisbon, Black Leather, 88"L 36"D 34"H	**$ 693.75**	$ 1,040.75
305116	Sofa, Marrakesh, Light Beige, 84"L 37"D 34"H	**$ 556.00**	$ 833.75
305124	Sofa, Memphis, 55"L 31"D 28"H	**$ 590.75**	$ 886.00
305226	Sofa, Mirabel, Brown Leather, 76"L 35"D 32"H	**$ 805.50**	$ 1,205.00
305221	Sofa, Roma, White Vinyl, 78"L 31"D 33"H	**$ 821.00**	$ 1,236.00
305119	Sofa, South Beach, Platinum Suede, 69"L 29"D 33"H	**$ 577.00**	$ 865.75
	Seating - Club Chairs		
305235	Chair, Allegro, Blue Fabric, 36"L 34.5"D 29.5"H	**$ 505.75**	$ 759.00
305072	Chair, Barcelona, Black, 30"L 31"D 35"H	**$ 703.25**	$ 1,054.50
305073	Chair, Barcelona, White, 30"L 30"D 31"H	**$ 703.25**	$ 1,054.50
305180	Chair, Globus, 28"L 26"D 28"H	**$ 301.50**	$ 452.50
305178	Chair, Lisbon, Black Leather, 40"L 36"D 34"H	**$ 482.75**	$ 724.25
305080	Chair, Marrakesh, Light Beige, 34"L 37"D 38"H	**$ 386.75**	$ 580.25
305127	Chair, Memphis, 27.25"L 31.75"D 27.5"H	**$ 378.75**	$ 568.00
305225	Chair, Mirabel, Brown Leather, 36"L 35"D 32"H	**$ 493.25**	$ 740.50
305179	Chair, Newport, Charcoal Leather, 24"L 34"D 33"H	**$ 412.75**	$ 618.75
305220	Chair, Roma, White Vinyl, 37"L 31"D 33"H	**$ 506.75**	$ 760.25
305070	Chair, Tub, Key West, Black, 31"L 31"D 31"H	**$ 339.50**	$ 509.00
305035	Corner, Charcoal Leather, 34"L 34"D 33"H	**$ 478.50**	$ 717.75
	Seating - Chairs		
305152	Chair, Altura, Guest, 25"L 20"D 34"H	**$ 267.25**	$ 401.00
305041	Chair, Berlin, Black/White, 18"L 22"D 32"H	**$ 101.25**	$ 152.00
305042	Chair, Berlin, Red/White, 18"L 22"D 32"H	**$ 101.25**	$ 152.00
305110	Chair, Brewer, Black, 20"L 20"D 32"H	**$ 133.50**	$ 200.50
305109	Chair, Brewer, Gray, 20"L 20"D 32"H	**$ 133.50**	$ 200.50
305231	Chair, Fusion, Clear/White, 19"L 21"D 32"H	**$ 139.00**	$ 209.00
305230	Chair, Fusion, Green/White, 19"L 21"D 32"H	**$ 139.00**	$ 209.00
305232	Chair, Fusion, Red/White, 19"L 21"D 32"H	**$ 139.00**	$ 209.00
305079	Chair, Ice Transparent/Chrome, 17.25"L 20"D 32"H	**$ 181.50**	$ 272.25
305034	Chair, Iso Mesh Black, 36"L 24"D 38"H	**$ 280.00**	$ 419.50
305111	Chair, Jetson, 19"L 18"D 31"H	**$ 177.00**	$ 265.75
305149	Chair, Luxor, Guest, 27"L 28"D 40"H	**$ 294.50**	$ 441.75
305108	Chair, New York, 23"L 32"D 33"H	**$ 182.00**	$ 273.00
305115	Chair, Panton, White, 20"L 34"D 33"H	**$ 192.75**	$ 289.50
305069	Chair, T-Vac Translucent, 25"L 23"D 30"H	**$ 274.00**	$ 411.25
	Seating - Ottomans		
305088	Ottoman, Bench, Black, 24"L 60"D 17"H	**$ 369.25**	$ 554.25
305089	Ottoman, Bench, White, 24"L 60"D 17"H	**$ 369.25**	$ 554.25
305085	Ottoman, Cube, Black, 17"L 17"D 18'H	**$ 96.50**	$ 145.00
305093	Ottoman, Cube, White Leather, 17"L 17"D 18"H	**$ 96.50**	$ 145.00
305086	Ottoman, Half Round, Black, 72"L 36"D 17"H	**$ 368.00**	$ 552.00
305087	Ottoman, Half Round, White, 72"L 36"D 17"H	**$ 368.00**	$ 552.00
305240	Ottoman, Puzzle Bench, White, 48"L 24"D 18"H	**$ 319.25**	$ 479.00
305092	Ottoman, South Beach, Wedge, Platinum, 25"L 31"D	**$ 220.75**	$ 331.00
305090	Ottoman, Square, Black, 40"L 40"D 17"H	**$ 308.25**	$ 462.25
305091	Ottoman, Square, White, 40"L 40"D 17"H	**$ 308.25**	$ 462.25
305246	Ottoman, Vibe Cube, Blue, Vinyl, 18"L 18"D 18"H	**$ 113.25**	$ 170.00
305242	Ottoman, Vibe Cube, Champagne, Vinyl, 18"L 18"D	**$ 113.25**	$ 170.00
305243	Ottoman, Vibe Cube, Gold/Bronze, Vinyl, 18"L 18"D	**$ 113.25**	$ 170.00
305241	Ottoman, Vibe Cube, Green, Vinyl, 18"L 18"D 18"H	**$ 113.25**	$ 170.00
305244	Ottoman, Vibe Cube, Pink, Vinyl, 18"L 18"D 18"H	**$ 113.25**	$ 170.00
305245	Ottoman, Vibe Cube, Red, Vinyl, 18"L 18"D 18"H	**$ 113.25**	$ 170.00
305247	Ottoman, Vibe Cube, Yellow, Vinyl, 18"L 18"D 18"H	**$ 113.25**	$ 170.00
	Seating - Office and Utility Seating		
305150	Chair, Altura, High Back, 25"L 25"D 43"H Adj.	**$ 324.00**	$ 486.00
	Seating - Office and Utility Seating		
305151	Chair, Altura, Med. Back, 25"L 25"D 37"H Adj.	**$ 309.25**	$ 464.25
305114	Chair, Flex with Wheels, 24"L 22"D 31"H	**$ 144.50**	$ 216.25
305147	Chair, Luxor, High Back, 27"L 28"D 47"H Adj.	**$ 364.00**	$ 546.25
305148	Chair, Luxor, Med. Back, 27"L 28"D 41"H Adj.	**$ 331.75**	$ 497.25
305076	Chair, Otto, Highback Black, 23"L 21"D 43"H	**$ 384.00**	$ 576.00
305126	Chair, Task, 25"L 26"D 21"H	**$ 131.00**	$ 196.75
305112	Chair, Tilt with Arms, Black, 26"L 25"D 34"H	**$ 248.25**	$ 372.75
305043	Stool, Drafting, 25"L 26"D 34"H	**$ 190.75**	$ 286.00
	Seating - Barstools		
305012	Barstool, Banana, Black, 21"L 22"D 30"H	**$ 143.25**	$ 214.25
305013	Barstool, Banana, White, 21"L 22"D 30"H	**$ 143.25**	$ 214.25
305010	Barstool, Gin, Maple, 16"L 16"D 29"H	**$ 184.25**	$ 276.25
305023	Barstool, Ice, Transparent/Chrome, 16.75"L 16"D 32	**$ 180.75**	$ 271.50
305011	Barstool, Jetson, Black, 18"L 19"D 29"H	**$ 236.25**	$ 354.25
305006	Barstool, Ohio, Black, 18" Round 31"H Adj.	**$ 204.75**	$ 307.25
305007	Barstool, Ohio, Grey, 18" Round 31"H Adj.	**$ 204.75**	$ 307.25
305005	Barstool, Ohio, Red, 18" Round 31"H Adj.	**$ 204.75**	$ 307.25
305009	Barstool, Oslo, Blue, 17"L 20"D 30"H	**$ 261.25**	$ 392.00
305008	Barstool, Oslo, White, 17"L 20"D 30"H	**$ 261.25**	$ 392.00
305206	Barstool, Shark Swivel, White/Chrome Base, 22"L 1	**$ 367.75**	$ 552.00
305207	Barstool, Zooey Swivel, White/Chrome Base, 15"Lx1	**$ 333.75**	$ 500.50
	Tables - Cafe		
305162	Table, Cafe, Blue/Black, 30" Round 29"H	**$ 200.75**	$ 301.00
305154	Table, Cafe, Blue/Chrome, 30" Round 29"H	**$ 267.75**	$ 402.00
305164	Table, Cafe, Graphite/Black, 30" Round 29"H	**$ 200.75**	$ 301.00
305167	Table, Cafe, Graphite/Black, 36" Round 29"H	**$ 234.00**	$ 351.75
305156	Table, Cafe, Graphite/Chrome, 30" Round 29"H	**$ 267.75**	$ 402.00
305159	Table, Cafe, Graphite/Chrome, 36" Round 29"H	**$ 318.00**	$ 477.00
305166	Table, Cafe, Grey/Black, 36" Round 29"H	**$ 234.00**	$ 351.75
305158	Table, Cafe, Grey/Chrome, 36" Round 29"H	**$ 318.00**	$ 477.00
305165	Table, Cafe, Maple/Black, 30" Round 29"H	**$ 200.75**	$ 301.00
305168	Table, Cafe, Maple/Black, 36" Round 29"H	**$ 234.00**	$ 351.75
305157	Table, Cafe, Maple/Chrome, 30" Round 29"H	**$ 267.75**	$ 402.00
305160	Table, Cafe, Maple/Chrome, 36" Round 29"H	**$ 318.00**	$ 477.00
305161	Table, Cafe, Red/Black, 30" Round 29"H	**$ 200.75**	$ 301.00
305153	Table, Cafe, Red/Chrome, 30" Round 29"H	**$ 267.75**	$ 402.00
305163	Table, Cafe, Silver/Black, 30" Round 29"H	**$ 259.25**	$ 389.50
305155	Table, Cafe, Silver/Chrome, 30" Round 29"H	**$ 326.00**	$ 489.25
	Tables - Bar		
305131	Table, Bar, Blue/Black, 30" Round 42"H	**$ 208.75**	$ 313.00
305140	Table, Bar, Blue/Chrome, 30" Round 42"H	**$ 273.00**	$ 409.00
305133	Table, Bar, Graphite/Black, 30" Round 42"H	**$ 208.75**	$ 313.00
305136	Table, Bar, Graphite/Black, 36" Round 42"H	**$ 257.00**	$ 385.75
305142	Table, Bar, Graphite/Chrome, 30" Round 42"H	**$ 273.00**	$ 409.00
305145	Table, Bar, Graphite/Chrome, 36" Round 42"H	**$ 321.25**	$ 482.00
305135	Table, Bar, Grey/Black, 36" Round 42"H	**$ 257.00**	$ 385.75
305144	Table, Bar, Grey/Chrome, 36" Round 42"H	**$ 321.25**	$ 482.00
305134	Table, Bar, Maple/Black, 30" Round 42"H	**$ 208.75**	$ 313.00
305137	Table, Bar, Maple/Black, 36" Round 42"H	**$ 257.00**	$ 385.75
305143	Table, Bar, Maple/Chrome, 30" Round 42"H	**$ 273.00**	$ 409.00
305146	Table, Bar, Maple/Chrome, 36" Round 42"H	**$ 321.25**	$ 482.00
305130	Table, Bar, Red/Black, 30" Round 42"H	**$ 208.75**	$ 313.00
305139	Table, Bar, Red/Chrome, 30" Round 42"H	**$ 273.00**	$ 409.00
305132	Table, Bar, Silver/Black, 30" Round 42"H	**$ 273.00**	$ 409.00
305141	Table, Bar, Silver/Chrome, 30" Round 42"H	**$ 337.25**	$ 506.00
	Tables - Cocktail		
305017	Table, Cocktail, Geo, Black, 50"L 22"D 16"H	**$ 213.50**	$ 320.00
305014	Table, Cocktail, Geo, Chrome, 50"L 22"D 16"H	**$ 219.50**	$ 329.00
305020	Table, Cocktail, Inspiration, 42"L 28"D 18"H	**$ 286.75**	$ 431.00
305016	Table, Cocktail, Silverado, 36" Round 17"H	**$ 252.75**	$ 379.25
305015	Table, Cocktail, Soho, 38"L 38"D 18.5"H	**$ 331.75**	$ 497.25
305025	Table, Cocktail, Sydney Black, 48"L 26"D 18"H	**$ 277.00**	$ 415.75

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Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 3, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
	Tables - Cocktail		
305024	Table, Cocktail, Sydney White, 48"L 26"D 18"H	**$ 277.00**	$ 415.75
	Tables - End Tables		
305047	Table, End, Geo, Black, 26"L 26"D 20"H	**$ 191.00**	$ 286.25
305044	Table, End, Geo, Chrome, 26"L 26"D 20"H	**$ 198.50**	$ 297.50
305049	Table, End, Inspiration, 24"L 28"D 22"H	**$ 272.25**	$ 408.25
305211	Table, End, Oliver, 22" Round 22"H	**$ 198.75**	$ 298.75
305046	Table, End, Silverado, 24" Round 22"H	**$ 237.25**	$ 355.75
305045	Table, End, Soho, 26"L 26"D 27"H	**$ 286.75**	$ 431.00
305050	Table, End, Sydney, Black, 27"L 23"D 22"H	**$ 204.00**	$ 306.25
305048	Table, End, Sydney, White, 27"L 23"D 22"H	**$ 204.00**	$ 306.25
	Tables - Conference		
305175	Table, Conf., Geo, Black, 42"L 42"D 29"H	**$ 241.75**	$ 362.75
305176	Table, Conf., Geo, Black, 60"L 36"D 29"H	**$ 390.00**	$ 585.00
305173	Table, Conf., Geo, Chrome, 42"L 42"D 29"H	**$ 256.00**	$ 384.00
305174	Table, Conf., Geo, Chrome, 60"L 36"D 29"H	**$ 390.00**	$ 585.00
305027	Table, Conf., Graphite, 42" Round 29"H	**$ 321.25**	$ 482.00
305028	Table, Conf., Graphite, 72"L 36"D 29"H	**$ 433.75**	$ 650.50
305029	Table, Conf., Graphite, 96"L 36"D 29"H	**$ 533.50**	$ 800.50
305170	Table, Conf., Gray, 42" Round 29"H	**$ 323.25**	$ 484.50
305171	Table, Conf., Gray, 72"L 36"D 29"H	**$ 433.75**	$ 650.50
305172	Table, Conf., Gray, 96"L 36"D 29"H	**$ 533.50**	$ 800.50
305033	Table, Conf., Mahogany, 120"L 42"W 29"H	**$ 552.00**	$ 828.00
305030	Table, Conf., Mahogany, 42" Round, 42"L 42"W 29"	**$ 318.75**	$ 478.25
305031	Table, Conf., Mahogany, 72"L 42"W 29"H	**$ 363.50**	$ 545.75
305032	Table, Conf., Mahogany, 96"L 42"W 29"H	**$ 451.00**	$ 676.75
305177	Table, Conf., Manhattan, 42" Round 29"H	**$ 292.50**	$ 439.00
305208	Table, Nova, Oval, White/Silver Legs, 71"L 35.5"D 2	**$ 541.75**	$ 812.75
	Tables - Martini Bar		
305004	Table, Bar, Martini 3 pc., 100"L 100"D 47"H	**$ 2,804.00**	$ 4,206.25
305003	Table, Bar, Martini, 50"L 50"D 47"H	**$ 1,054.00**	$ 1,581.00
	Product Display		
305002	Bookcase, Graphite, 36"L 13"D 71"H	**$ 298.25**	$ 447.50
305001	Bookcase, Mahogany, 36"L 13"D 71"H	**$ 298.50**	$ 447.75
305053	Etagere, Black, 30"L 16"D 70"H	**$ 282.25**	$ 423.00
305052	Etagere, Pewter, 30"L 16"D 70"H	**$ 282.25**	$ 423.00
305215	Pedestal, Black Plastic, 24"L 24"D 36"H	**$ 375.00**	$ 562.50
305216	Pedestal, Black Plastic, 24"L 24"D 42"H	**$ 444.00**	$ 666.50
	Product Display		
305103	Pedestal, Locking Door, Black, 24"L 24"D 42"H	**$ 417.00**	$ 625.50
	Office and Utility Furniture		
305040	Credenza, Graphite, 72"L 24"D 29"H	**$ 431.00**	$ 646.50
305039	Credenza, Mahogany, 72"L 24"D 29"H	**$ 474.25**	$ 711.25
305057	Desk, Executive, Graphite, 60"L 30"D 29"H	**$ 429.25**	$ 643.50
305056	Desk, Executive, Mahogany, 60"L 30"D 29"H	**$ 452.50**	$ 679.00
305138	Desk, Writing, Graphite, 48"L 24"D 30"H	**$ 281.50**	$ 422.25
305059	File, Lateral, Graphite, 36"L 20"D 29"H	**$ 352.50**	$ 529.00
305058	File, Lateral, Mahogany, 36"L 20"D 29"H	**$ 378.75**	$ 568.00
305106	Kiosk, Black/Maple, 24"L 21"D 42"H	**$ 424.25**	$ 636.50
305104	Podium, Lecturn, Cherry, 24"L 19"D 50"H	**$ 267.25**	$ 401.00
305038	Table, Computer, Graphite, 36"L 30"D 42"H	**$ 281.75**	$ 422.75
	Lamps		
305204	Lamp, Floor, Mason, Silver, 18" Round 55"H	**$ 199.75**	$ 299.75
305203	Lamp, Floor, Trovato, LED, White, 7"L 7"D 72"H	**$ 365.75**	$ 549.00
305205	Lamp, Table, Mason, Silver, 16" Round 26"H	**$ 272.00**	$ 408.00
305202	Lamp, Table, Trovato, White, 7"L 7"D 26"H	**$ 287.25**	$ 431.50

Place Order Here

ITEM#	DESCRIPTION	PRICE	X QTY =	TOTAL	X 6.5% TAX	= GRAND TOTAL
						$
						$
						$
						$
						$
						$
				Payment Enclosed		$

Prices include delivery, installation, rental, and removal.

Orders received after the discount deadline date are subject to availability and/or substitutions.

Cancellation Policy: Items cancelled will be charged **100%** of original price after move-in begins.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE

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Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

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Suitable Formats for images or logos	
Program	**Preferred Format**
Adobe Illustrator CS6	ai, eps
Adobe Photoshop CS6	tiff (LZW), jpeg (high quality)
Adobe InDesign CS6	indd (include all links)
Adobe Acrobat	PDF (press quality setting)

Suitable Media for images or logos	
Media	**Preferred Format**
CD-ROM (CD-R or CD-RW)	Please send hard copy color proofs
DVD-ROM (DVD-R or DVD-RW)	Please send hard copy color proofs
Email Attachments	Limited to maximum size of 5MB
FTP	Mandatory zip or sit compression

AVOIDING ADDITIONAL COSTS:

Files obtained from the internet (.jpg or .gif) or artwork created in MS Office applications (Word, Excel, PowerPoint, etc.) are often not suitable for high quality output, and often require additional hourly charges. Artwork should be created at actual size, however, for larger files i.e., banner artwork, 10% or 25% of actual size is acceptable. Scans should be no smaller than 300dpi at quarter size. To avoid additional costs associated with these file types, please supply files in accordance with the defined herein.

gif
@ 400%

Text @ 100%

ai / eps vector
@ 400%

Outlined Text

Vector Artwork

For the best quality, create in **vector format** (**ai** or vector **eps**).
Logos taken from websites are generally gif files. **Gif files are not acceptable as they will not print clearly.** See Visual.

Artwork produced in vinyl, for example; solid company logos or text, must be supplied in a **vector format** (**ai** or vector **eps**).
Artwork created in a pixel format i.e., TIFF and JPEG is not suitable. See Visual.

Low Resolution Image

High Resolution Image

Bitmap/Raster Artwork

Tif and PSD - These are the preferred file formats for raster images. Files should be supplied at 100dpi at full size, or they should scale to those dimensions**. If** the resolution is lower than 100dpi, images can look blurry or pixilated when printed. If there is a lot of small test in the raster image, the file can be provided at higher resolutions to ensure print quality. See Visual

JPEG - We can use JPEG files, but because JPEGs use file compression this can sometimes affect image quality. Therefore, this file type should only be used if the files are being emailed.

PDF - These are print files only and cannot be altered to fit different sizes, artwork must be set up at the correct proportion and at print-ready quality. Ensure images are saved at high resolution (100dpi at final size).

Color Set Up

If your artwork is using PANTONE Colors, please supply a Pantone color reference. Some colors are more likely to be achieved, but due to printer limitations, Pantone colors are matched to the best possible interpretation for the specific output device. Hard copies such as brochures or print outs can be used as a reference for color matching.

Fonts

Turn all fonts into outlines or convert to paths before sending the files. If you are using a program where this is not an option, YOU MUST INCLUDE ALL FONTS with your files. OTF (open type fonts are preferred).

GES Transfer Site:

Gather all your production layout files and all your high resolution artwork into a single folder, named with the client name. Please include fonts.
Drop this folder onto your Stuff-it program. Use ether the .sit, .sea, or .zip compression.
Connect to the web address: http://file.ges.com in your web browser and follow the user-friendly instructions. Please note: a GES representative's email address is required.

FTP (File Transfer Protocol) Information: We request that you upload your file(s) based on the region in which your event is located.
However, the FTP host address is always ftp://csftp.ges.com

*For SouthEast Region Shows Orlando, Dallas, Tampa, Miami, Atlanta, New Orleans) the user name is **gesseftp** and the password is **k7md#2dx***

043014

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All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show
Orange County Convention Center - West Concourse
November 27 - 30, 2014

Front and Backlit Graphics

When producing artwork for front lit graphics or transparencies keep these points in mind:

- Avoid setting type in Photoshop — instead use a vector-based program (such as Adobe Illustrator) for your type. If you do use vector smart objects, save the file as an.eps or .psd to retain vector properties.
- If you plan to add effects to your type (such as drop shadows or glows), follow these steps:
  a. Import the Illustrator type into Photoshop
  b. Add effects to the type
  c. Separate the effects onto a layer
  d. Delete the type layer
  e. Assemble the type and photo in a vector program.
- Always provide logos in a vector format.
- If you have critical PMS colors to match, provide us with a layered Photoshop file to allow for color editing.
- Always add at least 1" of bleed to your images.
- Use gradients carefully and sparingly. Gradients often "band," and little can be done to correct the problem. Look at your high res file at 100% — if you can see the banding, it WILL appear in the print. Adding 1 pt. of noise to the file may resolve the problem.

File Sizes

Please build Photoshop (raster) graphics to at least 100dpi at final size. Any combination of size/resolution that produces this result is acceptable.
(e.g. 1/4 size file @400dpi)
Here is an easy way to determine how much digital information is needed for your graphic:

- Open a new document in Photoshop
- Enter the final width and height of your graphic.
- Enter a resolution of 100 dpi

The resulting megabyte size is the approximate amount of digital information we need for best quality output.

Adobe Illustrator, InDesign, Photoshop

- Work with .eps files as much as possible. .eps files are a better quality file format than .tif files and are accepted more easily by Adobe Illustrator.
- Save a Low Res files version of your files for proofing and a Hi Res file for production. Illustrator allows for seamless swapping of LR and HR files provided the images are the same dimensions.
- When saving your HR file, use the settings shown in *figure a.* This will compress the information in the file without degrading the quality. High resolution files saved with this setting present no issues for our output devices.
- If you must work with a .tif file because you are colorizing it in illustrator, save the HR file with the LZW compression option.
- Keep all color-critical elements of your design vector whenever possible. Don't send the layered Photoshop unless you need critical color corrections. If you want to add a Photoshop effect to a logo or color critical text: set the text in illustrator or keep the logo vector, create the desired effect in Photoshop, then link the Photoshop file into Illustrator under the color critical vector art or text.
- Photoshop files with text or vector smart objects need to be saved out as .eps or .psd to retain vector properties.

Placed Images

Provide placed images at 100dpi at 100% of final size as a .tif LZW compression or .psd embedding images in Illustrator is preferred and need to be 100dpi at final size.

Fonts

Turn all fonts to outlines or convert to paths before sending the files. If you are using a program where this is not an option, YOU MUST INCLUDE ALL FONTS with your files. OTF (open type fonts). are preferred.

Vinyl

We can only produce vinyl for type or logos from VECTOR based artwork. DO NOT send PowerPoint files, .gifs, .jpgs, .pdfs or raster-based images output to vinyl.

Remember!

- You MUST add bleed to your photographic images.
- Backlit graphics are held in place with velcro or with a frame–place type and critical images at least 1" from all edges to avoid this dead space (see diagram below).
- You MUST provide PMS colors. We are not responsible for accurate reproduction of your logo or corporate colors if PMS matches are not provided.
- Please make certain that your scans are clean (free of dust, dirt, and scratches) BEFORE you send them for production. Deadlines and time constraints do not allow us to check all your images for quality. We must *assume the images you provide are the highest quality available to you. To check for quality, look at your Photoshop files at 100% enlargement. If you can see dirt and scratches, they will appear on your final output. Use the rubber stamp tool (clone stamp tool) to eliminate these imperfections.*

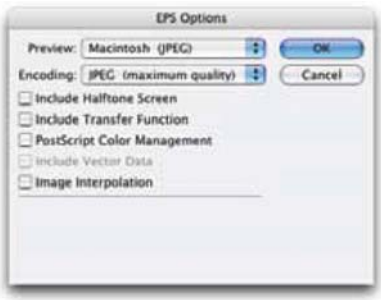

figure a.

020814

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GES Global Experience Specialists — Graphics and Signage Order Form

I-1

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:
Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 3, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
600505	Sign, 10"x60"	**$ 68.25**	$ 119.00
600506	Sign, 11"x14"	**$ 41.25**	$ 82.25
600507	Sign, 14"x22"	**$ 51.00**	$ 102.00
600508	Sign, 14"x44"	**$ 52.00**	$ 89.75
600509	Sign, 20"x60"	**$ 106.00**	$ 185.25
600510	Sign, 22"x28"	**$ 103.75**	$ 155.75
600512	Sign, 28"x44"	**$ 119.50**	$ 179.00
600514	Sign, 40"x60"	**$ 139.50**	$ 279.50
600501	Sign, 7"x11"	**$ 34.75**	$ 52.00
600547	Easel Back	**$ 5.90**	$ 8.90

We offer complete graphics services from Design to Print!

We can create custom graphics to fit any of your needs, including:

- *Pressure Sensitive Vinyl (PSV) Booth Wraps (the same as vehicle wraps)*
- *Vinyl or Mesh Banners for use in your booth*
- *Backlit graphics for lightboxes and display cases*
- *Custom fit / contour cut / 3D graphics for eye catching effects*
- *Printing on specialized materials*

For a quotation, please visit: http://www.ges.com/graphics/quote/

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
600533	22"W x 28"H Vertical Sign w/ Sign Holder, Single Sided (includes frame rental, graphic & delivery)	**$ 188.50**	$ 283.25
600534	22"W x 28"H Vertical Sign w/ Sign Holder, Double Sided (includes frame rental, graphic & delivery)	**$ 243.00**	$ 364.50
600526	Freestanding 24"W x 84"H Vertical Ad Board w/ Cardboard Base, Single Sided (includes cardboard base, graphic & delivery)	**$ 221.50**	$ 332.75
600528	Freestanding 24"W x 84"H Vertical Ad Board w/ Cardboard Base, Double Sided (includes cardboard base, graphic & delivery)	**$ 360.50**	$ 540.75
600527	Freestanding 38"W x 84"H Vertical Ad Board w/ Cardboard Base, Single Sided (includes cardboard base, graphic & delivery)	**$ 331.75**	$ 497.50
600529	Freestanding 38"W x 84"H Vertical Ad Board w/ Cardboard Base, Double Sided (includes cardboard base, graphic & delivery)	**$ 470.75**	$ 706.50
600535	72"W x 36"H Vinyl Banner (horizontal or vertical) w/ Silver Grommets	**$ 198.75**	$ 298.75

Please Indicate Choice

Cardboard Base Colors (Item # 600528, 600526, 600529, 600527 ONLY)

☐ Black ☐ White ☐ Gray

☐ Printed Base -Additional Cost Discount: $21.70 Regular: $32.50 (Item # 601099)
Please add to total and include graphics in digital file submission.

I have NOT sent my print ready file(s) to GES
Please let us know when you expect to submit your artwork:

☐ I need assistance submitting my file(s), please contact me
☐ I will be submitting my file by (date) _____
☐ I need GES to set my copy
Copy placement only - indicate copy in the area below

I have already sent my print ready file(s) to GES
Check the submission type used below:

☐ I put them on the GES FTP site
☐ I sent them to the gesgraphics@ges.com mailbox
☐ I sent a disc via USPS, FedEx, UPS or other
☐ I sent them directly to a GES employee (insert name below)

_____

Digital File Submission:
You can upload your file(s) after sending in your order using the information below.

ftp://csftp.ges.com/SouthEast
USER NAME: gesseftp
PASSWORD: k7md#2dx

Please make sure your file(s) are labeled with the exhibiting company's name and the show name (e.g. EGGWHITES_COOKING SHOW.zip)

Place Order Here

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
				$
				$
				$
				$
				$
				$
A.	Total All items Ordered			$
B.	Sales Tax: 6.5%		A x 6.5 % = B	$
C.	Payment Enclosed		A + B = C	$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE

SIGN INFO

If you do not have a print file to submit, please write in the text and description for your sign order here:

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Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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Installation and Dismantling Order Form

L-1

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:
Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

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Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 3, 2014
Go to below link to view images and information:
http://ges.com/ecomm/info/IandD.pdf

COMPANY NAME	EMAIL ADDRESS		BOOTH NUMBER
SHOWSITE CONTACT	**SHOWSITE CONTACT PHONE #**	**DATE/TIME OF ARRIVAL**	**CONTACT'S HOTEL (OPTIONAL)**

PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOR NEEDED.
TO DETERMINE IF YOU NEED DISPLAY LABOR, PLEASE READ THIS FORM CAREFULLY.

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day. All exhibit labor scheduled at the start of the working day will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (½) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If Exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply.

The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (½) hour increments. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

LABOR RATES ARE AS FOLLOWS:

Worker per Hour		Discount	Regular	Show Site
Install & Dismantle, ST	Code: 705000	$ 57.00	$ 71.25	$ 85.50
Install & Dismantle, OT	Code: 705000	$ 106.00	$ 132.50	$ 159.00

Straight Time: Monday through Friday from 8:00 AM to 4:30 PM.
Overtime: All other times Monday through Friday. All day Saturday, Sunday & Holidays.
Discount Rate: Rate applies to orders placed on or before the above Discount Deadline Date.
Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.
Show Site Rate: Rate applies to orders placed at show site

Please Indicate Service

☐ **GES Supervised (OK to Proceed)**
Please complete "Key Information" form (L-2)
GES will supervise labor to:
- Unpack and install display before Exhibitor arrival at show site.
- Dismantle and pack the display after show closing.
- Subject to terms and conditions of all GES policies, including terms and conditions of contract, including but not limited to sub-paragraph VII, b., Labor.

A 25% ($50.00 *minimum) surcharge will be added to the labor rates above for this professional supervision.*

LOCATION OF BOOTH/DIMENSION OF BOOTH: Use the Booth Layout Form to represent your booth, indicate from each boundary how you would like your booth placed.

☐ **Exhibitor Supervised (Do Not Proceed)**
Exhibitor will supervise.
- *Indicate workers needed for installation **and** dismantling*
- GES assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by GES provided union labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

GES is responsible for the following type of booth:
☐ Pop-Up ☐ Two Story ☐ Custom
☐ Other: _____

Place Order Here

SCHEDULE DATE(S)	*SCHEDULE START TIME*	*SCHEDULE END TIME*	*TOTAL # OF HOURS*	*X TOTAL # OF WORKERS*	*X LABOR RATE*	*= TOTAL*	*X 6.5% TAX*	*= GRAND TOTAL*
	AM PM	AM PM						$
	AM PM	AM PM						$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign:

X | AUTHORIZED NAME - PLEASE PRINT | DATE

A.	Total Labor Ordered	$
B.	25% ($50.00 min) GES Supervision	$
C.	Payment Enclosed	$

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

090914

052600355

Need Assistance?
Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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Key Information\Supervised Labor Checklist

L-2

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

MANDATORY FORM*

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 03, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

To Be Completed By Exhibitor When Order is Placed

Inbound Freight Information

Method ☐ GES Logistics ☐ Common Carrier ☐ AirFreight ☐ Vanline ☐ Other _____
Carrier (if known) _____
Contact _____ Phone _____
Number of Crates _____ Shipped By _____ Date _____
Number of Fiber Cases _____ Color _____ Pro Number _____
Target Date _____ Loose Display _____ Crated Display _____
Shipped To: (Check One) ☐ Warehouse ☐ Showsite

Setup Information for GES Installation

☐ **Setup Drawings/Instructions Attached**
☐ **Setup Drawings With Exhibit**
☐ Case/Crate Number _____
☐ Number of Workers Required for Setup _____
☐ Forklift Ordered Hrs._____ Time _____
☐ Number of Graphics _____Layout Provided? ☐ Yes ☐ No
☐ Number of Lights _____Number of Light Boxes _____

☐ Rental Carpet Color _____
☐ Own Carpet Color_____
☐ Padding _____
Approximate Time for Setup _____
Special Equipment Required _____
Description _____
Description _____

Did You Order ---

Electrical Outlets ☐ Yes ☐ No Electrical Labor/Boothwork ☐ Yes ☐ No Electrical Under Carpet ☐ Yes ☐ No
Electrical Drawings ☐ Attached ☐ Sent to the Official Electrical Contractor ☐ With the Exhibit
Furniture ☐ Yes ☐ No
Telephone/Internet ☐ Yes ☐ No
Other Items _____

Tear-down Information for GES Dismantle

☐ **Tear-down Drawings/Instructions Attached**
☐ **Tear-down Drawings With Exhibit**
☐ Case/Crate Number _____
☐ Number of Workers Required for Tear- down _____
☐ Forklift Ordered Hrs._____ Time _____
☐ Number of Graphics _____Layout Provided? ☐ Yes ☐ No
☐ Number of Lights _____Number of Light Boxes _____

☐ Rental Carpet Color _____
☐ Own Carpet Color_____
☐ Padding _____
Approximate Time for Tear-down _____
Special Equipment Required _____
Description _____
Description _____

Outbound Freight Information

Outbound Freight Charges_____
☐ PrePaid ☐ Collect (for non-GES Logistics Shipments only)
☐ Bill To _____
_____
_____
☐ GES Storage _____

Consigned To _____
Address_____
City/State/Zip/Country_____
Second Consignee_____
Address_____
City/State/Zip/Country_____

Method ☐ GES Logistics ☐ Common Carrier ☐ AirFreight ☐ Vanline ☐ Other _____
Carrier (if known) _____
Contact _____ Phone _____
Exhibitor-completed GES' Outbound Material Handling Form attached: ☐ Yes ☐ No
Exhibitor will pack all product, prepare shipping labels and complete GES' Outbound Material Handling Form attached: ☐ Yes ☐ No

Emergency Contact Information / Showsite Contact

Name _____ Title _____
Telephone _____ Cell Phone _____
Other Means of Contacting This Person _____
Contact's Hotel _____ Arrival _____ Departure _____
Purchasing Authorization ☐ Yes ☐ No

*This Form must be returned to GES for your orders to be processed.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE

090514

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Need Assistance?
Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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In-Booth Forklift and Labor Order Form

T-1

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:
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Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 3, 2014

COMPANY NAME	EMAIL ADDRESS		BOOTH NUMBER
SHOWSITE CONTACT	**SHOWSITE CONTACT PHONE #**	**DATE/TIME OF ARRIVAL**	**CONTACT'S HOTEL (OPTIONAL)**

PLEASE COMPLETE THIS FORM FOR ALL IN-BOOTH FORKLIFT AND LABOR NEEDED.
TO DETERMINE IF YOU NEED IN-BOOTH FORKLIFT AND LABOR, PLEASE READ THIS FORM CAREFULLY.

- In-booth forklift and Labor may be required to assemble displays or when uncrating, positioning, and reskidding equipment and machinery.
- A forklift is required for moving equipment and materials weighing 200 pounds or more.
- If you require a forklift, a crew will be assigned consisting of a forklift with an operator.

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day. All exhibit labor scheduled at the start of the working day will be dispatched to booth space. Confirm labor and forklifts by 2:30 PM the day before date requested. Please have a representative pick up the crew at the labor desk and supervise the work to be done. Upon completion, the Exhibitor's representative will return the crew to the labor desk and approve the work order. Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift. If Exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour cancellation fee per worker and forklift will apply.

The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (½) hour increments per worker and equipment. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

LABOR RATES ARE AS FOLLOWS:

Forklift w/Operator Per Hour		**Discount**	**Regular**	**Show Site**
5,000#, ST	Code: 705200	$ 123.50	$ 154.50	$ 185.25
5,000#, OT	Code: 705200	$ 186.50	$ 233.25	$ 279.75
4 Stage Forklift w/Operator Per Hour		**Discount**	**Regular**	**Show Site**
5,000#, ST	Code: 705240	$ 200.00	$ 250.00	$ 300.00
5,000#, OT	Code: 705240	$ 304.00	$ 380.00	$ 456.00
Scissor Lift w/Operator Per Hour		**Discount**	**Regular**	**Show Site**
Scissor Lift, ST	Code: 705301	$ 200.00	$ 250.00	$ 300.00
Scissor Lift, OT	Code: 705301	$ 304.00	$ 380.00	$ 456.00
Worker per Hour		**Discount**	**Regular**	**Show Site**
Freight, ST	Code: 705030	$ 57.00	$ 71.25	$ 85.50
Freight, OT	Code: 705030	$ 106.00	$ 132.50	$ 159.00

Straight Time: Monday through Friday from 8:00 AM to 4:30 PM.
Overtime: All other times Monday through Friday. All day Saturday, Sunday & Holidays.
Discount Rate: Rate applies to orders placed on or before the above Discount Deadline Date.
Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.
Show Site Rate: Rate applies to orders placed at show site

☐ Please Check here if a 4-Stage Forklift is being ordered.

Please Indicate Service

☐ **Exhibitor Supervised (Do Not Proceed)**
Exhibitor will supervise.
- *Indicate workers needed for installation **and** dismantling*
- GES assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by GES provided union labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

GES is responsible for the following type(s) of work:

☐ Uncrating ☐ Unskidding ☐ Positioning
☐ Leveling ☐ Dismantling ☐ Recrating
☐ Reskidding

Place Order Here

SCHEDULE DATE(S)	*SCHEDULE START TIME*	*SCHEDULE END TIME*	*TOTAL # OF HOURS*	*X TOTAL # OF FORKLIFTS*	*X LABOR RATE*	*= TOTAL*	*X 6.5% TAX*	*= GRAND TOTAL*
	AM PM	*AM PM*						$
	AM PM	*AM PM*						$
	AM PM	*AM PM*						$
	AM PM	*AM PM*						$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign:

X	AUTHORIZED NAME - PLEASE PRINT	DATE

☐ Payment Enclosed $

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

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Order Directly Online:
https://e.ges.com/052600355/esm

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Payment and Credit Card Charge Authorization

G-2

Credit Card Authorization: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

Check Payments: Global Experience Specialists, Inc. (GES) • Bank of America P.O. Box 96174, Chicago, IL 60693

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MANDATORY FORM*

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 03, 2014

COMPANY NAME	EMAIL ADDRESS			BOOTH NUMBER
STREET ADDRESS	CITY	STATE	ZIP	COUNTRY
PHONE	FAX			PURCHASE ORDER NUMBER
BOOTH PRIMARY CONTACT NAME AND PHONE NUMBER		SHOWSITE CONTACT NAME AND PHONE NUMBER		

Payment Policy

Payment for Services — GES requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor, material handling, or any applicable fuel or energy surcharge.
Discount Prices — To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).
Method of Payment — GES accepts MasterCard, Visa, American Express, check and bank ACH/Wire transfer. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank. *Exhibitors will be charged a $50.00 fee for returned NSF checks.*
Third Party Billing — Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See *Third Party Billing Request* form.
Tax Exempt — If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the GES office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.
Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for labor, etc., for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order, based upon the status of move-in, work performed and/or GES set-up costs or expenses. A minimum non-refundable deposit of $25.00 will be applied towards the invoice, unless there is a cancellation of your order. Additionally, GES retains the right to implement/assess a fuel or energy surcharge on all services as necessary based upon market conditions.
Bank ACH/Wire transfer payment information:

Beneficiary: Global Experience Specialists, Inc. (GES)
c/o Bank of America
901 Main Street, TX1-492-07-14
Dallas, TX 75202-3714 USA
Telephone # 702-263-2795 or 702-914-5112

Account #: 7188101819
Wire ABA Routing #: 026009593
ACH ABA Routing #: 071000039
SWIFT Address: BOFAUS3N
CHIPS Address: 0959

If requested, following is the physical address for routing identifiers:
Bank of America, Wire Transfer-Customer Services
2000 Clayton Road, Concord, CA 94520 USA

To properly credit your account, send the following information to the GES via email to Cash Application Team at cashapplication@ges.com.
- *exhibiting company name, show name, show facility, and booth number*
- *date and amount of wire transfer*
- *bank and country where transfer originated*

- **If you have any questions regarding our payment policy, please call GES National Servicenter® at 800.475.2098 or visit the GES Servicenter® at the show.**
- **Please complete the information and return payment in full with this form and your orders.** You may choose to pay by credit card, check, or bank wire transfer, however, ***we require your credit card charge authorization to be on file with GES.***
- All balances must be paid at the conclusion of the event. You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.
- **For your convenience,** we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.
- GES will charge a convenience fee for each request to reprocess payment to an alternate credit card in order to cover incremental processing costs. An alternate credit card is a credit card different than the one used to process your initial payment in accordance with GES payment policy. The convenience fee will be quoted at the time your request is made to reprocess payment. The convenience fee will be added to your account balance and settled utilizing the new credit card provided.

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

***This form must be returned to GES for your orders to be processed.**

Credit Card Charge Authorization

All information must be provided. **Your order will not be processed if any information is missing.** (i.e., Expiration Date, Account Number, Contact Information, Type of Card, Signature) **We require your credit card charge authorization to be on file with GES even if you are paying by check or bank wire transfer.**

Account Number ☐ *Corporate Card* ☐ *Personal Card*

PROVIDE EXPIRATION DATE ***EXPIRATION DATE***

☐ MasterCard
☐ VISA
☐ American Express

*Signature Required Below

CARDHOLDER'S NAME		PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS		CITY
STATE	ZIP	COUNTRY

Calculation of Orders

	TOTAL
Material Handling	$
Carpet	$
Furniture & Accessories	$
Specialty Furniture	$
Graphics & Signage	$
Installation & Dismantling Labor	$
In-Booth Forklift & Labor	$
Other GES Services (Specify)	$
Other GES Services (Specify)	$
Other GES Services (Specify)	$
Other GES Services (Specify)	$
Other GES Services (Specify)	$
FULL PAYMENT in U.S. funds drawn on a U.S. Bank Global Experience Specialists Federal ID #59-1008863 GES is exempt from backup withholding tax.	**$**

To simplify payment, send a check payable to Global Experience Specialists for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of: $

Enclosed is a check in the amount of: $

Check Number: Dated:

Please note payment return addresses at top of form.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract. *Credit card charge authorization signature required below.

PLEASE SIGN X

AUTHORIZED SIGNATURE / CARDHOLDER'S SIGNATURE

AUTHORIZED NAME - PLEASE PRINT DATE

082914

052600355

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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Domestic Third Party Billing Request

G-3

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:
Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Central Florida International Auto Show

Orange County Convention Center - West Concourse
November 27 - 30, 2014

Discount Deadline Date:
November 03, 2014

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Return this form when a third party (any party other than exhibiting company) ("AGENT") should be billed for services.

Step 1. Provide the Exhibiting Company contact information and signature

Exhibiting Company Name

Exhibiting Company Address | City | State | Zip

Phone | Fax | Contact's Email Address

Please Sign **X** _____
Exhibiting Company Authorized Signature

Exhibiting Company Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, and have advised all of my AGENTS of the same.

Step 2. Check services below to invoice to the Third Party

☐ **All Services** If the Third Party is not to be invoiced for "All Services" please select specific services below. Exhibitor will need to complete Payment and Credit Card Authorization (G-2) and submit with this form if third party is not to be invoiced for all services.

☐ GES Logistics ☐ I & D Labor ☐ Forklift Labor ☐ Material Handling ☐ Rental Carpet ☐ Rental Furniture
☐ Signs ☐ Transportation
☐ Other *(Please Specify)* _____

Step 3. Provide the Third Party contact information

Third Party Company Name

Third Party Company Address | City | State | Zip

Phone | Fax | Contact's Email Address

Step 4. Complete Third Party Credit Card Charge Authorization with signature

Cardholder Name - Please Print

Billing Address

City | State | Zip

Account Number

Expiration Date

☐ MasterCard ☐ VISA ☐ American Express

☐ Corporate Card ☐ Personal Card

Please Sign **X** _____
Third Party Cardholder's Signature

Third Party Cardholder's Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

GES reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date. **It is understood and agreed that the Exhibiting Company is ultimately responsible for payment of charges for services requested by Exhibiting Company or its Agents, and for all acts and/or omissions of its Agents.** If an Agent does not pay the invoice before the last day of the show, charges will revert to the Exhibiting Company. All Invoices are due and payable upon receipt. GES Terms & Conditions of Contract, and GES' Payment Policy apply to both the Exhibiting Company and all Agents. We require your complete credit card information even if you are paying by check or bank wire transfer.

082614

052600355

Need Assistance?
Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

Order Directly Online:
https://e.ges.com/052600355/esm

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